

# Agenda

Tandridge  
Local Committee

**We welcome you to  
Tandridge Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- Colin Kemp, Cabinet Member for Highways will be attending.
- Highways Schemes- End of year update
- Early Help priorities for Tandridge.



## Venue

**Location:** Tandridge District

Council offices, Station  
Road East, Oxted, RH8  
0BT

**Date:** Friday, 20 April 2018

**Time:** 1.30 pm



**SURREY**

# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

# Get involved

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



## Attending the Local Committee meeting

Your Partnership officer is here to help.

*Email:* sarah.woodworth@surreycc.gov.uk

*Tel:* 01737737422/ 07580 793902 (text or phone)

*Website:* <http://www.surreycc.gov.uk/tandridge>



Follow @TandridgeLC on Twitter

This is a meeting in public.

Please contact **Sarah Woodworth, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

### **Surrey County Council Appointed Members**

Mrs Lesley Steeds, Lingfield (Chairman)  
Mrs Rose Thorn, Godstone (Vice-Chairman)  
Mr Chris Botten, Caterham on the Hill  
Mr David Hodge CBE, Warlingham  
Mr David Lee, Caterham Valley  
Mr Cameron McIntosh, Oxted

### **Borough Council Appointed Members**

Mr Pat Cannon, Chaldon  
Mr Nick Childs, Godstone  
Mr Michael Cooper, Harestone  
Mr Martin Fisher, Oxted North and Tandridge  
Mr Simon Morrow, Warlingham East, Chelsham, Farleigh  
Mrs Maureen Young, Dormansland and Felcourt

Chief Executive  
**Joanna Killian**

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.**

**Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

*If you have any queries regarding this, please contact the representative of **Community Partnership Team** at the meeting.*



## **1 APOLOGIES FOR ABSENCE**

To receive any apologies.

## **2 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 12)

To approve the Minutes of the previous meeting as a correct record.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **Notes:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 CHAIRMAN'S BUSINESS**

The Chairman will update the Committee on any current issues.

## **5 PETITIONS**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

One new petition has been received.

**Petition 1:** Submitted by resident Alice Humphrey calling for 'A pedestrian crossing on the A22 in Blindley Heath'

## **6 FORMAL PUBLIC QUESTIONS**

To answer any questions from residents or businesses within the Tandridge District area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

**7 MEMBERS QUESTIONS**

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer of formal questions by 12.00 noon four working days before the meeting.

**8 DECISION TRACKER (FOR INFORMATION)** (Pages 13 - 18)

This item provides an update on previous decisions and actions agreed by the Committee. The Committee is asked to agree that the items marked as closed are removed from the tracker.

(Report attached)

**9 COLIN KEMP - HIGHWAY MEMBER FOR HIGHWAYS - UPDATE** (Pages 19 - 52)

Colin Kemp, the Cabinet Member for Highways will provide an update on current highway matters.

(Report and 4 annexes attached)

**10 HIGHWAYS SCHEMES UPDATE REPORT (EXECUTIVE FUNCTION FOR INFORMATION)** (Pages 53 - 66)

To inform the Local Committee on the outcome of the 2017/18 Integrated Transport Scheme (ITS) and highway maintenance programmes in Tandridge.

(Report and 1 annex attached)

**11 HIGHWAYS FORWARD PROGRAMME 2018/19- REVENUE (EXECUTIVE FUNCTION FOR DECISION)** (Pages 67 - 72)

The budget for 2018/19 was approved by full Council on 6 February 2018. Whilst the capital budget remained unchanged, an increase in the revenue allocation to Local Committees was agreed and a member Local Highways Fund introduced.

This report seeks approval of a revised allocation of the revenue maintenance budget and how works funded from the revenue budget will be delivered on members' behalf.

(Report attached)

**12 EARLY HELP PRIORITIES FOR TANDRIDGE (EXECUTIVE FUNCTION FOR DECISION)** (Pages 73 - 100)

This report provides local Members with an update on the new model that Surrey County Council and partners have been developing for early help for the county overall and how this is progressing locally in Tandridge.

(Report and 2 annexes attached)

**DRAFT**

Minutes of the meeting of the  
**Tandridge LOCAL COMMITTEE**  
 held at 10.15 am on 8 December 2017  
 at Council Chamber, Tandridge District Council Offices, Station Road East,  
 Oxted, RH8 0BT.

**Surrey County Council Members:**

- \* Mr David Hodge CBE
- \* Mr Chris Botten
- \* Mr David Lee
- \* Mrs Lesley Steeds
- \* Mrs Rose Thorn
- \* Mr Cameron McIntosh

**District Members:**

- \* Mr Pat Cannon
- \* Mr Michael Cooper
- \* Mr Martin Fisher
- Mr Nick Childs
- \* Mrs Maureen Young
- \* Mr Simon Morrow

\* In attendance

---

**138/17 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Nick Childs. Cllr Martin Fisher advised he would be late for the meeting.

**139/17 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes from the previous meeting on the 22 September 2017 were agreed as a true record and signed by the Chairman.

In reference to 135/17 the Chairman wished for an update on the work for the flood alleviation scheme. Mr Chris Botten advised that he had a productive meeting with the Officer and is looking forward to seeing a response. Work is still to be done with balancing the cost and benefit. Mr David Hodge added that there is a concern where Local Authorities will find the money to fund the work that needs to be carried out. As Leader he will continue to press the Government for funding.

Cllr Pat Cannon, added that he is aware that the military have advised that they are willing to work in the community should they be required. Mr Chris Botten confirmed he would be happy to take this forward with Officers.

**140/17 DECLARATIONS OF INTEREST [Item 3]**

None received.

**141/17 PETITIONS [Item 4]**

No petitions had been received.

Mrs Rose Thorn, advised that a petition in her division for a crossing on the A22 at Blindley Heath, would be due to come to the March meeting.

**142/17 FORMAL PUBLIC QUESTIONS [Item 5]**

Four formal public questions had been received and one informal question. The responses were provided in the supplementary papers.

**1) Traffic speeds on Church Lane, Oxted, from Mr Geoff Knowles.**

Mr Knowles thanked the Committee for the response however expressed disappointment with the outcome. He raised concerns that he felt the data was not collected in accordance with the policy and therefore not correct.

**Member discussion – Key points**

- The Divisional Member, Cameron McIntosh stated he understood the residents' concerns with regards to this road and speed, as it is used as a 'rat run' at peak times.

The Area Highways Manager, understood that the response was not as they would have hoped, however the position of the strips is in consultation with the Police and with the policy. The Local Committee could ask for this to go on the reserve list, however there are other schemes in the District which are of higher priority at present with the limited funding available. The Officer advised that as this road is included in Oxted regeneration project, she has contacted the Project Officer at TDC and has asked that Church Lane be included in the considerations.

**Resolution**

The Local Committee NOTED the response.

**2) Traffic Speeds on Hollow Lane, Dormansland, from Dr Everton Robinson.**

Dr Robinson, did not attend the meeting.

**Members discussion – Key points**

- Councillor Maureen Young, spoke as Ward councillor for Dormansland. She felt that speeding does happen but only in parts as there are parked cars and a narrow bend, which tend to slow traffic down. As Chairman of the Parish Council she is not aware of any complaints regarding this road and speeding.
- Divisional Member Mrs Lesley Steeds, advised that she is aware that Dr Robinson is trying bring a petition to a future Local Committee meeting on this matter.

### **Resolution**

The Local Committee NOTED the response

### **3) Road Safety at Upper Warlingham Station, from Whyteleafe Village Council.**

(Upper Warlingham Station is in the Division of **Caterham Valley**, not Warlingham)

A representative from Whyteleafe Village Council did not attend the meeting, but wished to pass on their acknowledgement and appreciation for the reply to the Committee and Officers

### **Members discussion- Key points**

- Divisional Member Mr David Lee, thanked Highways for their response and appreciated the clarification that Govia ThamesLink are responsibility for this request not Highways. He was surprised to learn there had been no accidents, and requested that SCC ask Govia ThamesLink to add a 'Give Way' line and signage.

Area Highways Manager advised that Govia Thames Link had been approached, and at this time they are unable to erect signs and add 'Give Way' lines. Highways will continue to have the conversations with Govia Thames Link.

Divisional Member David Lee asked for the details for a contact at Govia Thames Link, so he could make contact.

### **Resolution**

The Local Committee NOTED the response

### **4) Flood mitigation for Whyteleafe, from Whyteleafe Village Council.**

A representative from Whyteleafe Village Council did not attend the meeting, but wished to pass on their acknowledgement and appreciation for the reply to the Committee and Officers

### **Member discussion – Key points**

- The Bourne river, (Caterham) in parts, flows though residential back gardens and it has taken time to get access to these properties to carry out a survey. Members agreed that owners have a responsibility to keep the ditch clear where it goes through their land and asked if SCC could be a bit more forceful in reminding people of their responsibility.
- Divisional Member Mr David Lee raised concerns that there has been lack of access and asked that he and the Village Council be made aware of any particular properties where this is an issue so they could assist.

## ITEM 2

The Area Highways Manager advised that the CCTV survey showed some parts were half filled with silt but functioning correctly.

- Members raised concerns that if a flash flood occurred then the ditch would not be clear enough for the water to pass through and asked for further information on the process and if action could be taken should home owners not maintain the ditch.

### **Resolution**

(i) The Local Committee NOTED the response

**(ii) The Local Committee requested clarification on the process to ensure ditches are kept clear should a property owner not maintain or allow access.**

One written question was received outside of the deadline and was asked informally. A verbal response was provided at the meeting by the Area Highways Manager. The written response is annexed to the minutes in Annex 1.

### Informal Question

#### **5) A25, Nutfield Village reducing speed of HGVs travelling along A25, from Peter Forbes.**

Peter Forbes attended the meeting and thanked the Committee for the opportunity to raise his concerns. HGV's travel through to the BIFFA site, the speed limit was lowered and this has had an effect. Mr Forbes also asked the Committee if he could see a copy of the Transport Strategy.

The Area Highways Manager provided a verbal response at the meeting, advising that unfortunately no funding was currently identified or available for speed reducing measures in 2018/19 or 2019/20. However a full written response would be provided after the meeting and would include details of the Transport Strategy.

## **143/17 MEMBERS QUESTIONS [Item 6]**

One Member question was formally submitted and included in the supplementary papers. One Member question was asked informally at the meeting.

- 1) Cllr Pat Cannon, District Council for Chaldon raised a question regarding the condition of Rook Lane in Chaldon. He thanked Officers for their response. The Area Highways Manager advised that this had since been referred to the Road Safety Team and an inspection would be carried out in January. Mr Chris Botten, as Divisional Member supported the request from Cllr Cannon and asked if the policy took into consideration other factors such as noise.

Members asked if the Highways Team could check the material used to ensure that it meets the correct standard. If it fails, then the utility company would be asked to rectify.

The Area Highways Manager confirmed that a number of factors are taken into consideration and the team would continue to monitor. She will take forward the request to have the material tested and action would be taken if necessary.

#### **Resolution**

- (i) The Local Committee NOTED the response.
- (ii) **The Local Committee requested the material used to repair the road by the utility company be tested to ensure it meets the correct standard, and if necessary, action be taken.**
- 2) Mr Cameron McIntosh, Oxted Divisional Member asked for an update on the road markings for Titsey Road.

The Area Highways Manager advised that two attempts have been made to have the road markings installed, however due to the weather conditions the work could not be carried out. As the works require a temporary road closure permit, the job had to be delayed until this was obtained. The Highways Team will apply for a permit which will be valid for a longer period of time so the work can be carried out when the weather conditions allow.

### **144/17 DECISION TRACKER (FOR INFORMATION) [Item 7]**

**Declarations of interest:** None

**Officer attending:** Sarah Woodworth, Partnership Committee Officer

**Petitions, Public Questions, Statements:** None

The Chairman introduced the item explaining that this would be a public document that would monitor progress against the decisions that the Local Committee has made.

#### **Members Discussion – Key points**

Chalkpit Quarry

1. Mr Cameron McIntosh provided an update to the volume of HGV's at Chalkpit Quarry in Oxted. He advised that this matter is due to go to the Planning and Regulatory Committee in late spring and has had assurances from the MP Sam Gyimah that he will attend the meeting.
2. Cllr Martin Fisher expressed frustration on the number of HGV's and would like Surrey to introduce a cap. He asked if the safety aspect could be looked into as HGV's cannot pass on the road leading to the quarry.
3. It was suggested the Chairman writes to the Secretary of State for the Environment to express the Committee's frustration on this matter and request a visit. Members requested a further discussion with Officers outside of the meeting and should it be required, a letter sent to the Chairman of the Planning and Regulatory Committee.

Le Personne

4. In reference to the release of the section 106 money for the crossing, it was asked if the Leader of the District Council could assist in moving this forward.

Resolution

- (i) The Local Committee (Tandridge) NOTED the contents of the report.
- (ii) The Local Committee (Tandridge) AGREED the Chairman writes to the Secretary for the Environment to express frustration with regards to the number of HGVs travelling to Chalk pit Quarry. Following further discussion, a letter to the Chairman of the Planning and Regulatory Committee, if required.**

**145/17 PUBLIC FOOTPATH NO.381, LINGFIELD - PROPOSED DIVERSION  
(OTHER COUNTY COUNCIL FUNCTIONS) [Item 8]**

**Declarations of Interest:** Mrs Lesley Steads advised that she had attended meetings on this matter, but came to the meeting with an open mind, prepared to hear all relevant considerations.

**Officer attending:** Claire Saunders, Senior Countryside Access Officer.

**Public Speakers:** No one spoke in favour or objection to the application at the meeting and the applicant did not attend the meeting.

The Officer presented the report advising that Network Rail had closed the crossing and made the application to divert to a footbridge on the grounds of safety. The Officer recommendation is to refuse the application as it is not acceptable to have a stepped crossing for disabled users and those with buggies and young children.

**Member discussion – Key points:**



1. Members understood the safety concerns of Network Rail but confirmed there does need to be disabled access.
2. Members questioned if alternative options had been properly considered such as a barrier system on the track or the ramp. The Officer advised that Network Rail had informed that this would cost approximately in excess of £500,000 and advised that Network Rail said it would not be possible due to concerns of people being trapped in between the two gates on the track. With regards to the ramped crossing, this would be a large intrusive structure and the Parish Council and the residents objected to it.

Members voted the officer recommendation:

Votes in favour of recommendation (i): 11

Votes against recommendation (i): 0

Abstentions: 0.

**Resolution:**

The Local Committee (Tandridge) resolved to AGREE the application from Network Rail dated 18 September 2017 to divert Public Footpath No 381, Lingfield onto a new footbridge, shown A – C – D – B on drg. No. 3/1/29/H62 is refused.

**Reasons for decision:**

The application seeks to divert at the level crossing onto a new stepped footbridge. The footbridge is not accessible for those with mobility difficulties and those with young children in pushchairs and also involves a 133 metre detour if travelling in a west to east direction or vice versa.

**146/17 HIGHWAYS FORWARD PROGRAMME FOR 2018/19- 2019/20  
(EXECUTIVE FUNCTION) [Item 9]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Area Highway Manager

**Petition, Public Questions, Statements:** None

The Area Highway Manager apologised and advised that the incorrect year was printed in the paper for the title of table 1, annex 1 and recommendation (vii) the year should read 2018/19 and not 2017/18.

**Member Discussion – Key Points**

1. It was asked how the Highways Team carry out scoring for prioritising the schemes for spend in the next financial year. The Officer advised that an assessment is carried out on each of the schemes on the list. The scoring would take into consideration Congestion, Accidents, Safety, Environment and Economic factors.

The Chairman proposed the change of year in the recommendation and this was seconded by Mrs Rose Thorn.

## **Resolution**

### **The Local Committee (Tandridge):**

#### General

- (i) NOTED that the Local Committee's devolved highways budget for capital works within the Medium Term Financial Plan 2017-20 is £36,363 in 2018/19 and 2019/20 and it has been assumed that the revenue budget for 2018/19 remains the same as for 2017/18 at £40,910;
- (ii) AUTHORISED delegation of authority to the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman to agree a revised programme of highway works for 2018/19 if there is a change in the Local Committee's devolved budget.
- (iii) NOTED that should there be any changes to the programme of highway works as set out in this report, a report will be taken to a future meeting of Tandridge Local Committee to inform members of the changes.

#### Capital Improvement Schemes (ITS)

- (iv) AGREED that the capital improvement schemes allocation for Tandridge be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- (v) AUTHORISED that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;
- (vi) AGREED that the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the next formal meeting of the Local Committee for approval.

#### Revenue Maintenance

- (vii) AUTHORISED the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £40,910 of the revenue maintenance budget for **2018/19** as detailed in Table 2 of this report;
- (viii) AGREED the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the identified work headings in Table 2;

### **Reasons for decisions:**

To agree a forward programme of highways works in Tandridge for 2018/19 – 2019/20, funded from the Local Committee's devolved budget.

#### **147/17 HIGHWAYS SCHEMES 2017/18 UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 10]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Area Highways Manager

**Petition, Public Questions, Statements :** None

#### **Resolution**

The Local Committee (Tandridge) NOTED the contents of the report.

#### **Reason for recommendation**

Programmes of work have been agreed in consultation with the Committee, and the Committee is asked to note the progress of the Integrated Transport Scheme programme and revenue maintenance expenditure. It is also asked to note the work that is being carried out on the centrally funded maintenance schemes.

#### **148/17 ON-STREET PARKING ENFORCEMENT UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** David Curl, SCC Parking Strategy & Implementation Team Manager. Jacquie Joseph, Reigate and Banstead Parking & Business Support Services Manager. Frank Etheridge, Parking and Environment Manager, Reigate and Banstead.

**Petition, Public Questions, Statements:** None

The SCC Parking Strategy and Implementation Team Manager introduced the report. He highlighted that following discussions with the local committee last year, a trial had started in March 2017 whereby 2 extra Civil Enforcement Officers had been taken on. This had roughly doubled the number of penalty charge notices being issued comparing similar periods in 2016 and 2017. It was hoped that this would continue.

#### **Members Discussion – Key points**

1. Members raised concerns that since parking charges have been introduced in Ellice Road car park in Oxted, some people are parking illegally to avoid paying parking charges which is affecting local residents accessing their driveways. It was asked if patrols could be increased around the Oxted area.
2. Members questioned why Croydon Road in Caterham only had 447 tickets issued in the year, as it seemed a very low number. The Officer advised that patrols on Croydon road were carried out daily. From January there would be an increase on the in and out of town deployment.

## ITEM 2

3. Members raised concerns that this service did not make a profit, despite the number of penalty charge notices increasing.

4. Members agreed that the information provided was not adequate for an end of year report and refused to note the report. Members requested a new report at the next Local Committee meeting to address their concerns and include the key performance indicators, trends and account information. Members also wished to know the number of hours enforcement officers are patrolling in the area.

5. Five Parish Councils in the north of the District have asked if it would be possible to contribute to have an enforcement officer carry out extra patrols in their areas. It was agreed that Officers would have a meeting with the Parish Councils to discuss.

6. Concerns were raised that in Caterham town centre that taxis are not abiding by the rules with regards to the taxi rank. Although this would be addressed in the Caterham Master Plan, patrols need to be increase.

### **Resolution**

(i) The Local Committee (Tandridge) REFUSED to note the report.

**(ii) The Local Committee ask that the report is rewritten and be presented at the next meeting to include the key performance indicators, accounts and the trends for the on street parking.**

### **Reason for recommendation**

The Local Committee (Tandridge) felt that the report did not address the concerns that the annual report should under the terms of the parking agreement. The Committee requested that the report be brought back to the next Local Committee meeting in March.

## **149/17 COMMUNITY SAFETY FUNDING UPDATE (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN) [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Sarah Woodworth, Partnership Committee Officer.

**Petition, Public Questions, Statements :** None

The Officer introduced the report, providing information on the three successful funding bids for the Community Safety delegated funding budget, and how it has been allocated for 2017/18.

### **Members Discussion – Key points**

1. Mr David Hodge asked for the outcomes statistical evidence for the 'Safe Drive, Stay Alive' productions to ensure that the production is as relevant today as it was several years ago. A few Members who had recently attended a production felt that the production was relevant and very moving, which had an impact on the young people who

attended. Mrs Rose Thorn advised that it is difficult to quantify how effective this production has been until it is no longer available.

**Resolution**

- (i) The Local Committee (Tandridge) NOTED the report.

**Reason for recommendation**

To ensure that the Local Committee are aware of the allocation of community safety funding to local Tandridge projects for 2017/18 and their expected outcomes.

Meeting ended at: 12.32 pm

---

**Chairman**

This page is intentionally left blank

# Local Committee Decision Tracker

This tracker monitors progress against the decisions that the Local Committee has made. It is updated before each committee meeting. (Update provided at 06/04/18).

- Decisions will be marked as 'open', where work to implement the decision is ongoing.
- When decisions are reported to the committee as complete, they will also be marked as 'closed'. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be 'closed' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Meeting Date	Item	Decision	Status (Open / Closed)	Officer	Comment or Update
11 Dec 2015	5	<p><b>Public Questions – Question 1</b> Residents at Le Personne requested a crossing point on Banstead Road, and could section 106 money be used. The Committee agreed Highways would discuss with the divisional Member and if appropriate when costings established write a letter to Tesco to ask if they could contribute. SCC could also ask the Parish and District Councils to do the same to strengthen the request.</p>	Open	Area Highway Manager	<p>Section 106 funding was collected from the Oak Grove (Oaklands Hospital) site to provide improvements to pedestrian crossing facilities in the vicinity of the development. A meeting was held with the divisional Member to look at a number of locations where improvements to pedestrian crossing facilities have been requested. Following this meeting the provision of a pedestrian crossing facility in Banstead Road has been designed and the divisional Member and District Councillor consulted on the proposed crossing. Consultation with residents and detailed design work on this scheme will continue shortly.</p> <p>Any S106 funding remaining following completion of the above works could be used to meet a request from Chaldon Village Council to further investigate the feasibility of providing measures to assist pedestrians in Rook Lane near Chaldon Common Road, subject to the agreement of Tandridge District Council.</p>



23 September 2016	6	<b>Member question – speeds on Woodhurst Lane, Oxted</b> Chairman requested consideration be given to Woodhurst Lane for future scheme in 2017-18	Open	Area Highway Manager	It was proposed to carry out a speed survey in Spring 2017. Unfortunately the available funding for speed surveys in 2017/18 is less than anticipated. This survey has been added to the speed survey request log and will be carried out in 2018/19.
3 March 2017	5	<b>Public Question: Kings Cross Lane, South Nutfield</b> The committee agreed to undertake a speed survey and report the results to the Chairman, Vice-Chairman and Divisional Member	Open	Area Highway Manager	The results of the survey showed that the eastern section of Kings Cross Lane between its junction with Coopers Hill Road and the existing 30mph speed limit complies with SCC's speed limit policy for a reduction to 30mph. A scheme for this reduction in speed limit has been added to the ITS list for possible future funding.
22 Sept 2017	7	<b>Tandridge Parking Review</b> The Committee agreed the proposed parking changes in the report Annex.	Open	Parking Manager	Regular updates on parking can be found on Surrey Website. <a href="https://www.surreycc.gov.uk/roads-and-transport/parking/local-parking-news-and-updates/parking-news-and-updates-in-tandridge/tandridge-2017-parking-review">https://www.surreycc.gov.uk/roads-and-transport/parking/local-parking-news-and-updates/parking-news-and-updates-in-tandridge/tandridge-2017-parking-review</a>

22 Sept 2017	8	<p><b>Road Safety outside of Schools- Burstow Primary School.</b></p> <p>The Committee agreed that the scheme would be added to the list of possible future highway improvements for prioritisation and consideration for future funding.</p> <p>The Safer Travel Team will work with Burstow School to take up more of the road safety education and training activities.</p>	Closed	Area Highways Manager/ Safer Travel Team Manager	<p>The bid to the Tandridge District Community Infrastructure Levy (CIL) Fund to upgrade of existing crossing location was not successful. The scheme remains on the Integrated Transport Schemes List for consideration for future funding.</p> <p>Bikeability Cycle Training has been provided for pupils in years 5 &amp; 6. Pedestrian Awareness Training has been provided to Teaching Assistants for them to deliver to pupils in years 3 &amp; 4.</p>
8 Dec 2017	5	<p><b>Public Question number 4 -</b> Flood mitigation in Whyteleafe.</p> <p>The Local Committee requested clarification on the process to ensure ditches are kept clear should a property owner not maintain or allow access.</p>	Closed	Flood resilience team	Clarification on the process was included in the flooding update report in item 10 of the March agenda.
8 Dec 2017	6	<p><b>Member Question</b></p> <p>Concerns regarding the condition of the road on Rook Lane, Chaldon.</p> <p>The Local Committee requested the material used to repair the road by the utility company be tested to ensure it meets the correct standard, and if necessary, action be taken.</p>	Open	Area Highways Manager	A verbal update on this item will be provided at the April meeting.

23 June 2017 / 8 Dec 2017	7	<p><b>Decision tracker – Chalkpit Quarry, concerns regarding HGV's.</b></p> <p>The Local Committee agreed the Chairman writes to the Secretary for the Environment to express frustration with regards to the number of HGVs travelling to Chalk pit Quarry. Following further discussion, a letter to the Chairman of the Planning and Regulatory Committee, if required.</p>	Open	Partnership Committee Officer	<p>A letter was sent to Therese Coffey MP, Secretary of State for Environment inviting her to see the concerns, however due to her parliamentary schedule she was unable to visit.</p> <p>The application to be discussed at the Planning and Regulatory Committee in April or May.</p> <p>The County Planning Authority are in ongoing dialogue with the applicant with regards to the current planning application which is for a review of modern conditions for Oxted Chalkpit.</p>
8 Dec 2017	8	<p><b>Public footpath No. 381 Lingfield- Proposed Diversion</b></p> <p>The application to divert the 'at level' crossing to a stepped crossing was refused by the Committee.</p>	Closed, subject to funding	Countryside Access Team	Surrey CC Officers are liaising with Network Rail. Network Rail intend to appeal the decision to the Secretary of State. Unless funding becomes available for a bridge with a lift the footpath will remain temporarily closed.
8 Dec 2017	11	<p><b>On Street Parking Enforcement report.</b></p> <p>The Local Committee ask that the report is rewritten and be presented at the next meeting to include the key performance indicators, accounts and the trends for the on street parking.</p>	Closed	Parking Manager	The revised report is available in the March Committee Papers and will be discussed alongside the 2017/18 report at the June meeting.

This page is intentionally left blank

**SURREY COUNTY COUNCIL**

**LOCAL COMMITTEE (TANDRIDGE)**

**DATE: 20 APRIL 2018**



**SURREY**

**LEAD MEMBER: COLIN KEMP, CABINET MEMBER FOR HIGHWAYS**

**SUBJECT: CABINET MEMBER FOR HIGHWAYS - UPDATE**

**AREA(S) AFFECTED: ALL**

**SUMMARY OF ISSUE:**

Cabinet Member is attending the committee to improve communications and to provide information of works in the local area.

**RECOMMENDATIONS:**

The Local Committee (Tandridge) is asked to comment on the information.

**REASONS FOR RECOMMENDATIONS:**

To update the Committee on the highways works in the local area.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Cabinet Member Colin Kemp attended this meeting in the autumn to improve communication with the committee and also to talk through the work he is doing with highways teams.
- 1.2 At the meeting in the autumn, it was agreed that the Cabinet Member would return in the Spring to provide an update on this work.

**2. ANALYSIS:**

- 2.1 As Highway Authority and Lead Local Flood Authority what we do and the powers we have are largely governed by statute. We are responsible for assets which include over 3,000 miles of road network, 1,800 bridges and structures and 3,262 miles of footway.
- 2.2 The Cabinet Member recognises that it is important to keep the Local Committees and Joint Committees informed. The programme summary (Annex 2) outlines all the highway work that is planned to be undertaken in the 2018/19 financial year (called operation Horizon). It will be updated every three months and is available on the following webpage – [www.surreycc.gov.uk/Horizon](http://www.surreycc.gov.uk/Horizon)

**3. OPTIONS:**

- 3.1 The committee can comment on and feedback views to the Cabinet Member for consideration.

**4. CONSULTATIONS:**

- 4.1 Officers from within the Environment and Infrastructure Directorate have inputted into this report, including Area Highways Managers.

**5. FINANCIAL IMPLICATIONS:**

- 5.1 All the works set out within the report are costed as part of the Council's budget for either 2017/18 or 2018/19 (as set out in the annex).

**6. WIDER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Equality and Diversity	No significant implications arising from this report.
Localism (including community involvement and impact)	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

**7. CONCLUSION AND RECOMMENDATIONS:**

- 7.1 The committee is invited to comment and feedback to the Cabinet Member about the programme.

**8. WHAT HAPPENS NEXT:**

- 8.1 The Cabinet Member will consider the views of the committee.

**Contact Officer:** Cabinet Member for Highways Colin Kemp  
[colin.kemp@surreycc.gov.uk](mailto:colin.kemp@surreycc.gov.uk)

**Consulted:** As detailed within the report.

**Annexes:** Annex 1 - Horizon 2 – Tandridge 2017/18  
 Annex 2 - Horizon 2 – Tandridge 2018/19  
 Annex 3 - Horizon 2 – Schemes for Consideration for Future Years  
 Annex 4 – Map showing project Horizon for 2018-19 (provisional)

**Background papers:** None

## Introduction:

The Cabinet Member recognises that it is important to keep the Local Committees and Joint Committees informed. This programme summary outlines all the highway work that is planned to be undertaken in the 2018/19 financial year (called operation Horizon). It will be updated every three months and is available on the following webpage – [www.surreycc.gov.uk/Horizon](http://www.surreycc.gov.uk/Horizon)

Our purpose is to enable safe, reliable journeys and the growth of prosperous places, now and in the future. As Highway Authority and Lead Local Flood Authority what we do and the powers we have are largely governed by statute. We are responsible for assets which include over 3,000 miles of road network, 1,800 bridges and structures and 3,262 miles of footway.

## Our budget



From the **2018/19 central budgets for Tandridge:**

**£510k** has been budgeted for **resurfacing of roads**, and **£35k** for **pavement works**

**Since 2013/14 (the last 5 years) for Tandridge:**

**The following has been invested centrally on the highway network in Tandridge:**

**£26.510 million** on **resurfacing roads (the most heavily invested district in the county)**  
**£613k** on Local Structural Repair (LSR)  
**£239k** on **pavements**  
 and **£1.866 million** on **Structures**

Annex 1 provides an update on schemes undertaken in the 2017/18 financial year.  
 Annex 2 provides details on planned works in the 2018/19 financial year.  
 Annex 3 outlines works and schemes that we would like to complete in future years.

## Grass cutting

This year we are funding grass cutting to cover the area of 26.5million square-metres (county-wide) – that’s the area of 394 Wembley stadiums.

The County Council be managing grass cutting in your District. Discussions are ongoing with Tandridge District Council about potentially enhancing the level of service, but at a minimum we will be cutting the urban grass four times and the rural grass twice. Within Tandridge there are about 370,000 square metres of urban highway grass and 904,000 square metres of rural highway grass. Areas classified as “urban” are normally verges in residential areas.

## Defects

In 2017 we repaired 37,702 dangerous defects, 4,112 of which were in Tandridge.

There were 483 accident and emergency call outs in Tandridge last year.

## What happens to potholes?

We regularly inspect the roads and pavements for potholes and other problems however we rely on the public to report problems to us in between these inspections.

### Ways for the public to report

🖥 Online at [www.surreycc.gov.uk](http://www.surreycc.gov.uk) (24 hours a day)

☎ 0300 200 1003 (local rate) 9am to 5pm, Monday to Friday

We prefer that reports are made online because this means we collect all the information we need including an accurate location of the problem. Residents can also track problems and see what has already been reported on the online map.

### What happens after the report is made?

One of our inspectors will visit the location within one week, look at the problem and decide what to do next:

- what type of repair needs to be made;
- when it needs to be made (we repair more risky defects in a shorter timescale); or
- determine if no repair is necessary (we will monitor instead)

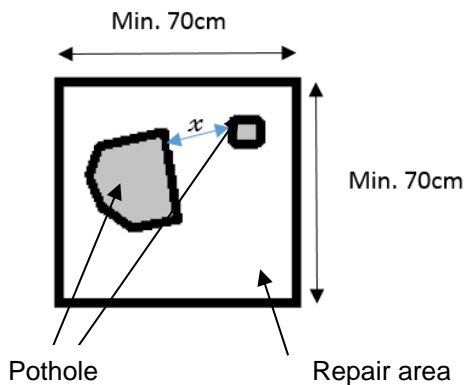
Our inspector follows the highway safety manual. The manual takes into consideration lots of factors including where in the road the problem is. For example if the problem is on the pavement or in a cycle lane this is treated more seriously than if the problem was in the middle of the road.

More information about the highway safety manual is available at [www.surreycc.gov.uk/roadsafetystandards](http://www.surreycc.gov.uk/roadsafetystandards)



## What repair do we make?

We provide a list to our work team of all the defects that need repairing each day. Our work team must repair all of these risky defects by the end of the day in order to keep the network safe. This means the repair team may sometimes leave other non-urgent potholes nearby.



The work team may find other potholes nearby. These additional potholes may be repaired along with the pothole listed for repair, providing the patch size is not too big.

The distance " $x$ " is determined by the work team on site. They will consider:-

- the strength of the road to hold the repair,
- the amount of tarmac they have on them, and
- other engineering factors.



Before - three defects treated as one single defect



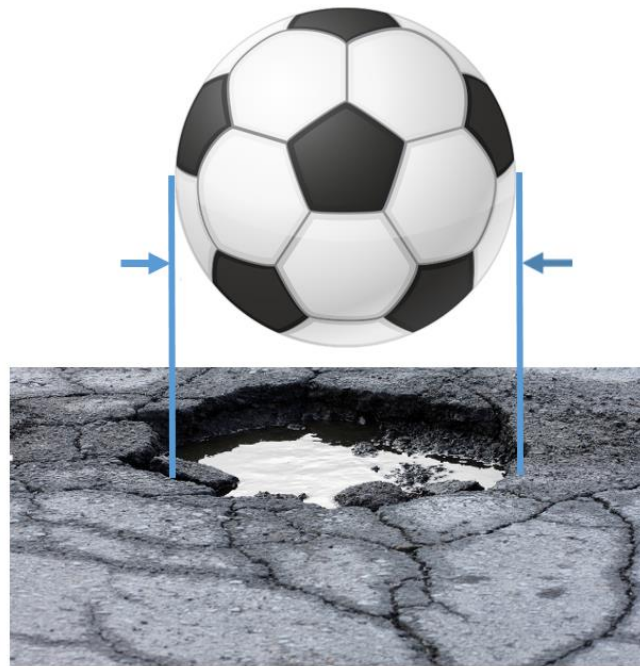
After

Not all potholes affect safety, and they will not normally be repaired, unless they are likely to become safety problem in the near future.





# ITEM 9

## What size is my pothole?

The descriptions used on the website refer to the width of the pothole (not depth).



## Summary of the classification of potholes

Highest risk Priority 1	Medium risk Priority 2	Low risk Priority 3	Priority 4 (May be displeasing to the eye but not considered a safety issue)
What happens to this pothole?			
Make safe within 2 hours	Make safe or repair within 5 working days	Repair within 20 working days	We do not usually repair these potholes
Individual or multiple potholes with very high risk of interaction with vehicles or pedestrians and likely to result in serious or fatal consequence	Individual defect greater than 40mm in depth and 150mm in diameter (Cycle lanes 25mm depth and 75mm diameter)	Individual defect greater than 30mm in depth and 150mm in diameter (Cycle lanes 20mm depth and 75mm diameter).	Individual or multiple defects less than 30mm in depth or less than 40mm but unlikely to worsen (20mm in cycle lanes).
			

Surrey Highways

**Horizon 2 2017-2018**

Tandridge – version 3.3, 6 April 2018

Horizon 2 is the name we are giving the Council's Asset Management Programme for the period 2017 to 2021.

## Horizon 2 – 2017/18 programme, Tandridge

### Horizon 2 ROADS programme

Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Scheme update
D470	Careys Wood / Raleigh Drive	Smallfield	Chapel Road to Weatherhill Road	200	Road Major Maintenance	2017/18	961	<b>Completed</b>
B5	Green Lane	Smallfield	Dayseys Hill to New House	1766	Road Surface Treatment	2017/18	469	<b>Completed</b>
C81	Snatts Hill	Oxted	A25 East Hill to Johnsdale	192	Road Major Maintenance	2017/18	2949	<b>Completed</b>
D406	Leigh Mill Lane	Godstone	Entire length	137	Road Surface Treatment	2017/18	3286	<b>Completed</b>
D371	Mill Lane	Felbridge	Mill Cottage to lake & lake to Hedgecourt Cottage	687	Road Surface Treatment	2017/18	3293	<b>Completed</b>
C81	Station Road East	Oxted	Johnsdale to Bluehouse Lane	494	Road Major Maintenance	2017/18	2948	<b>Completed</b>

## Horizon 2 PAVEMENT programme

ITEM 9

Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Scheme update
D1349	Harrow Road	Warlingham	Farleigh Common to Chelsham Common	1170	Pavement Slurry Seal	2017/18	36	<b>Completed</b>
B269	Limpsfield Road	Warlingham	The Green to Crewes Avenue - both sides	920	Pavement Slurry Seal	2017/18	124	<b>Completed</b>
D448	Paynesfield Road	Tatsfield	Westmore Road to Crossways - east	333	Pavement Slurry Seal	2017/18		<b>Completed</b>
G81	Snatts Hill	Oxted	Johnsdale to Westerham Road - both sides	380	Pavement Slurry Seal	2017/18	994	<b>Completed</b>
D448	Westmore Road	Tatsfield	Paynesfield Road to Crossways - both sides	600	Pavement Slurry Seal	2017/18		<b>Deferred</b> This type of work requires warmer temperatures to allow the slurry material to set. The scheme will therefore move to summer 2018.

## Horizon 2 STRUCTURES programme

Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Scheme update
D373	Brickhouse Lane	Newchapel	Hay's Bridge	NA	Structures – options report	2017/18	D373/1041	<b>Options report being developed, expected early 18/19</b> Results of option report will identify solutions for repairs or strengthening. The preferred solution (if required) will be costed and prioritised for work upcoming works list.
C72	Church Lane	Godstone	Church Lane Culvert	NA	Structures – options report	2017/18	C72/992	<b>Options report being developed, expected early 18/19</b> Results of option report will identify solutions for repairs or strengthening. The preferred solution (if required) will be costed and prioritised for work upcoming works list.
C88	East Grinstead Road	Lingfield	Jacks Bridge	NA	Structures – options report	2017/18	C88/1051	<b>Options report being developed, expected early 18/19</b> Results of option report will identify solutions for repairs or strengthening. The preferred solution (if required) will be costed and prioritised for work upcoming works list.
C70	Outwood Lane	Bletchingly	Outwood Lane Culvert	NA	Structures / Culvert construction	2017/18	C70/1021	<b>Deferred</b> Originally scheduled to commence in March. Site investigations have identified Japanese Knotweed which will require treatment before works can be programmed. Need to agree an acceptable management plan. We hope to still deliver works during the 2018/19 financial year but is dependent on costs and acceptable environmental method statement. The culvert will be inspected monthly until works start to ensure public safety.

## Horizon 2 TRAFFIC SIGNALS programme

ITEM 9

Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Scheme update
A22/A264	Eastborne Road / London Road	Felbridge	Copthorne Road	NA	Traffic Signals	2017/18	J803	<b>Completed</b>
A22	Station Rd	South Godstone	Harcourt Way	NA	Traffic Signals	2017/18	P836	<b>Completed</b>
Page 30	Tandridge Lane	Crowhurst Lane End	Near Crowhurst Lane (Railway Arch)	NA	Traffic Signals	2017/18	J804	<b>Completed</b>



## Horizon 2 EMBANKMENTS programme

Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Scheme update
A22	Eastbourne Road	South Godstone	South Godstone Grid Ref: 536375 149900- Construction	NA	Embankment	2017/18		<b>Completed</b>
A22	Godstone Hill	Godstone	Godstone Interchange Grid Ref: 535126 153063- Feasibility	NA	Embankment	2017/18		<b>Deferred</b> Due to budget constraints, feasibility study will take place between April 2018 and March 2019.

Page 31

## Horizon 2 DRAINAGE programme

No schemes currently prioritised

Horizon 2 SAFETY BARRIERS programme								ITEM 9
Road No.	Road name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	
B2024	Clarks Lane	Tatsfield	B2024-001 Barrier Site- Crash barrier works		Safety Barrier	2017/18	B2024-001	<b>Delayed</b> Due to clash with utility company works. Works are being reprogrammed and we hope to undertake the work before the end of June 2018.

Safety Defect Resurfacing & Patching (Funded by Department for Transport grant) January – March 2018						
Road No.	Road name	Location	Limits	Type of Work	Year	Scheme status
C66	Bones Lane	Newchapel	At junction with Brickhouse Lane only	Carriageway surfacing works	2018	<b>Completed</b>
D408	Crowhurst Road	Lingfield	Approximately 60 metres outside Sewage works	Carriageway surfacing works	2018	<b>Completed</b>
B2031	Rook Lane	Caterham	Small patch outside no 67	Carriageway Patching works	2018	<b>Scheduled</b> Work currently taking place at time of publication (6 April).

Surrey Highways

## **Horizon 2 2018-2019**

Tandridge – version 1.1 6 April 2018

Horizon 2 is the name we are giving the Council's Asset Management Programme for the period 2017 to 2021.

## Horizon 2 – 2018/19 programme, Tandridge

### Horizon 2 ROADS programme

Road No.	Road /scheme name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Other information
D356	Broadbridge Lane	Smallfield	Perrylands Lane to Broadbridge Farm	620	Major Maintenance	2018/19	CW 2991	
C87	Haxted Road	Lingfield	Crowhurst Road to Water Lane	3000	Surface Dressing	2018/19	CW2920	
C87	Lingfield Common Road	Lingfield	Ray Lane to Crowhurst Road	1000	Surface Dressing	2018/19	CW2977	
B2028	Newchapel Road	Lingfield	Shawlands Court to Paddock Close	1525	Surface Dressing	2018/19	CW3512	
D446	White Lane	Titsey	Titsey Hill to Clarks Lane (B2024)	735	Surface Dressing	2018/19	CW3017	
C75	The Ridge	Woldingham	Northdown Road to Limpsfield Road	2760	Surface Dressing	2018/19	CW2939/2940	
C72	Northdown Road	Woldingham	The Ridge to Church Road	583	Surface Dressing	2018/19	CW478	

## Horizon 2 PAVEMENT programme

ITEM 9

Road No.	Road /scheme name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Other information
B270	Hillbury Road	Warlingham	Westhall Road to Hillbury Close (north side) & Searchwood Road (both sides)	940	Footway Slurry	2018/19	FW591	
D1348	Leas Road	Warlingham	Westhall Road to Redvers Road (southern side)	241	Footway Slurry	2018/19	FW590	
D1423	Mount Avenue	Chaldon	Rook Lane to end (both sides)	300	Footway Slurry	2018/19	FW972	
D448	Westmore Road	Tatsfield			Footway Slurry	2018/19	1037	

## Horizon 2 STRUCTURES programme

No schemes currently prioritised

## Horizon 2 TRAFFIC SIGNALS programme

Road No.	Road /scheme name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Other information
B2328	High Street	Lingfield	Near Talbot Road	N/A	Traffic signal refurbishment	2018/19	P801	

## Horizon 2 EMBANKMENTS programme

No schemes currently prioritised

## Horizon 2 DRAINAGE programme

ITEM 9

Road No.	Road /scheme name	Location	Limits	Length (metres)	Type of Work	Year	Surrey Highways ID	Other information
N/A	Smallfield highways works	Various roads in Smallfield	N/A	N/A	Drainage	2018/19	N/A	Design and installation of multiple drainage works across Smallfield

## Horizon 2 Safety Barriers programme

No schemes currently prioritised

## Horizon 2 MAJOR TRANSPORT SCHEMES / SUSTAINABLE TRANSPORT PACKAGE / NETWORK RESILIENCE programme

No schemes currently prioritised



# Highways England Smart Motorway Schemes

Location	Other information
M23, junctions 8 to 10	Upgrading the 11 mile stretch of the M23 near Gatwick Airport, between junction 8 near Merstham and junction 10 at Copthorne, to an all-lane running smart motorway.

This page is intentionally left blank

Surrey Highways

# Horizon 2 Schemes for Consideration for future years

## Tandridge

Please note this is a provisional list. We cannot guarantee that any scheme on this list will be carried out.

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

## Horizon 2 ROADS Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
D1432	Colburn Avenue	Caterham	Valley Road to Harestone Hill	280	Road Major Maintenance	3014	
D428	Brassey Road	Limpsfield	Westerham Road To Uvedale Road	421	Road Major Maintenance	948	
D308	Caterfield Lane	Lingfield	Railway Line To Park Road	435	Road Major Maintenance	1316	
A264	Copthorne Road	Felbridge	Snow Hill To Lake View Road	350	Road Major Maintenance	2901	
C85	Dwelley Lane	Edenbridge	Honeypot Lane (440 meters south of) towards Haxted Road	980	Road Major Maintenance	2966	
C84	High Street / Godstone Road	Oxted	A25 To End (Beyond Bushey Croft)	462	Road Major Maintenance	2957	
C91	Hollow Lane	Dormansland	The Lodge' To Mutton Hill	1947	Road Major Maintenance	490	

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

## Horizon 2 ROADS Schemes for Consideration for future years - continued

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
B269	Limpsfield Road	Warlingham	Beach Farm Road To Chelsham Road	1817	Road Major Maintenance	337	
D426	Mill Lane	Oxted	Coltsfoot Lane To Warren Lane	200	Road Major Maintenance	945	
C72	Northdown Road	Woldingham	The Ridge To Church Road	583	Road Major Maintenance	478	
D435	Oxted Road	Godstone	Godstone By-Pass To Jackass Lane	667	Road Major Maintenance	170	
D1349	Parsonage Close	Warlingham	Farleigh Road To End	106	Road Major Maintenance	563	
D436	Ridlands Lane	Limpsfield Chart	Kent Hatch Road To Ridlands Rise	555	Road Major Maintenance	3040	
C81	Snatts Hill	Limpsfield	A25 To Station Road East	246	Road Major Maintenance	2949	
C81	Station Road East	Oxted	Bluehouse Lane To East Hill	687	Road Major Maintenance	2948	

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

## Horizon 2 ROADS Schemes for Consideration for future years - continued

ITEM 9

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
B269	Titsey Road	Titsey	Titsey Road (North of M25 underpass)	1000	Road Major Maintenance	1522	
C71	Church Road	Horne	Smallfield Road To Horne Court Hill	1100	Road Surface Treatment		
B270	Hillbury Road	Warlingham	B270 Westhall Road To D1357 Westhall Road	1726	Road Surface Treatment		
Page 54 D155	Kings Mill Lane	Nutfield	Clay Lane To 180M West Redhill Aerodrome Ent	1168	Road Surface Treatment		
C66	Weatherhill Road	Smallfield	Chapel Road To Hathersham Close	660	Road Surface Treatment		

## Horizon 2 PAVEMENTS Schemes for Consideration for future years

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
D1384	Church Road	Whyteleafe	Whyteleafe Hill To Whyteleafe FC Ground - East	410	Pavement Reconstruction	887	
D1452	Harestone Valley Road	Caterham	Weald Way To Street Light N30- East	145	Pavement Reconstruction	892	
B270	Westhall Road	Warlingham	The Green To Redvers Road- East	241	Pavement Reconstruction	971	
Page 45	Caterham By-Pass	Caterham	On By-Pass. Northern carriageway.	205	Pavement Slurry Seal	512	

## Horizon 2 DRAINAGE Schemes for Consideration for future years

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information	ITEM 9
A25	East Hill	Oxted	Drainage Investigation	N/A	Drainage	Tan043		
A22	Godstone Road	Whytleafe	On lay-by opposite Freer Farm - Investigation	N/A	Drainage	Tan175		
B2028	Moor Lane	Edenbridge	Junction with Starborough Road to outside Prinkham House - Investigation	N/A	Drainage	Tan080		
B2028	Newchapel Road	Lingfield	415 metres east of A22 roundabout - Investigation	N/A	Drainage	Tan073		
B2030	Station Avenue	Caterham	Outside Caterham Railway Station - Investigation	N/A	Drainage	Tan174		

### Horizon 2 SAFETY BARRIERS Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
----------	--------------------	----------	--------	-----------------	--------------	--------------------	-------------------

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order



1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

A22	Godstone By-Pass	Godstone	A22-040 Barrier Site-Renewal of safety barrer	NA	Safety Barrier	A22-040	
-----	------------------	----------	---	----	----------------	---------	--

### Horizon 2 STRUCTURES Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
D373	Brickhouse Lane	Newchapel	Hay's Bridge-Construction	N/A	Structures	D373/1041	
C42	Church Lane	Godstone	Church Lane Culvert-Construction	NA	Structures	C72/992	
C88	East Grinstead Road	Lingfield	Jacks Bridge-Construction	NA	Structures	C88/1051	

### Horizon 2 EMBANKMENTS Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
----------	--------------------	----------	--------	-----------------	--------------	--------------------	-------------------

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

A22	Godstone Hill	Godstone	Between Quarry Road and M25 junction 6 interchange - Construction	NA	Embankment			ITEM 9
-----	---------------	----------	---	----	------------	--	--	--------

### Horizon 2 TRAFFIC SIGNALS Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
B2031	Chaldon Road	Caterham	Near Westway	NA	Traffic signal refurbishment	P834	
B2037 / C67	Antlands Lane / Effingham Road	Burstow	Junction with Redehall Road / Copthorne Bank	N/A	Traffic signal refurbishment	J839	
B2030	Coulsdon Road	Caterham	Junction with Banstead Road	NA	Traffic signal refurbishment	J805	

### Horizon 2 TRAFFIC SIGNALS Schemes for Consideration for future years – continued

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
----------	--------------------	----------	--------	-----------------	--------------	--------------------	-------------------

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

B2208	Croydon Road	Caterham	Near Greenhill Avenue	NA	Traffic signal refurbishment	P835	
A22 / A264	Eastbourne Road / London Road	Felbridge	Junction with Copthorne Road	NA	Traffic signal refurbishment	J803	
B2030	Godstone Road	Caterham	Junction with Clareville Road	NA	Traffic signal refurbishment	J838	
B269	Limpsfield Road	Warlingham	Near Chelsham Close	NA	Traffic signal refurbishment	P807	
B2028	Racecourse Road	Lingfield	Near Mill Lane (Railway Arch)	NA	Traffic signal refurbishment	J836	
B2030	Station Avenue	Caterham	Near Croydon Road / The Square	NA	Traffic signal refurbishment	P827	

### Horizon 2 TRAFFIC SIGNALS Schemes for Consideration for future years – continued

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
A25	Westerham Road	Limpsfield	Junction with High Street / Wolfs Row	NA	Traffic signal refurbishment	J813	

ITEM 9

3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order

1. This is a list of works being considered for future years
2. This list will change as condition survey information is received

## Horizon 2 MAJOR SCHEMES / SUSTAINABLE TRANSPORT PACKAGE / RESILIENCE Schemes for Consideration for future years

Road No.	Road / scheme name	Location	Limits	Length (metres)	Type of Work	Surrey Highways ID	Other information
A22	HIF A22		N/A	N/A	HIF (Housing Infrastructure Fund)	N/A	<p><b>Scheme currently in very early stages of planning. Also awaiting further information from central government regarding funding.</b></p> <p><b>The aim of this scheme is to making land usable for development and to alleviate congestion in the area.</b></p>
	Oxted Regeneration	Oxted	N/A	N/A	Major Schemes	N/A	<p><b>Scheme currently in very early stages of planning. Awaiting government announcement on funding</b></p>

Please note this is a provisional list. We cannot guarantee that any scheme on this list will be carried out.

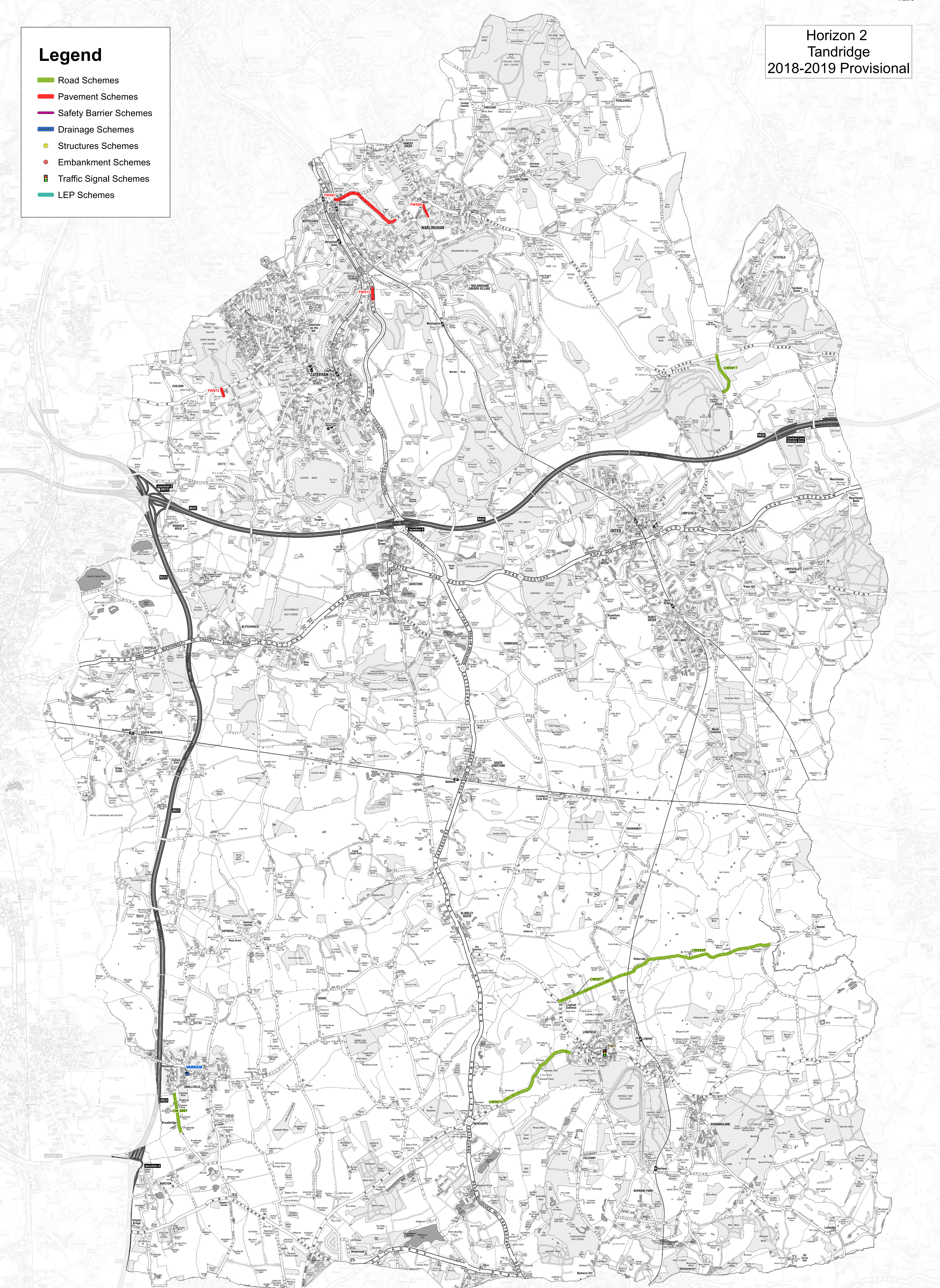
3. This is a list of works being considered for future years
4. This list will change as condition survey information is received
5. This list is not in priority order



# Horizon 2 Tandridge 2018-2019 Provisional

## Legend

- Road Schemes
- Pavement Schemes
- Safety Barrier Schemes
- Drainage Schemes
- \* Structures Schemes
- Embankment Schemes
- Traffic Signal Schemes
- LEP Schemes





This page is intentionally left blank

## SURREY COUNTY COUNCIL

## LOCAL COMMITTEE (TANDRIDGE)

DATE: 20 APRIL 2018



LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: HIGHWAYS SCHEMES 2017/18 – END OF YEAR UPDATE

AREA(S) AFFECTED: ALL DIVISIONS

**SUMMARY OF ISSUE:**

To inform the Local Committee on the outcome of the 2017/18 Integrated Transport Scheme (ITS) and highway maintenance programmes in Tandridge.

**RECOMMENDATIONS:**

The Local Committee is asked to note the contents of this report.

**REASONS FOR RECOMMENDATIONS:**

To update the Local Committee on the outcome of the 2017/18 highway works programme in Tandridge.

**1. INTRODUCTION AND BACKGROUND:**

- 1.1 Following the reductions in the Local Committee's capital and revenue budget, as agreed at Cabinet on 28 March 2017, the Local Committee agreed the revised capital and revenue programme for 2017/18 under the "Highways Forward Programme 2017/18 – 2018/19" paper that was presented to the 23 June Local Committee.
- 1.2 This report provides information to the Local Committee on the outcome of the 2017/18 Integrated Transport and highways maintenance programmes in Tandridge. It also provides information to the Local Committee regarding progress on road safety schemes and developer funded schemes.
- 1.3 In addition to the Local Committee's Integrated Transport Schemes and revenue maintenance expenditure, Countywide budgets have been used over the past year to fund major maintenance (Operation Horizon), drainage works and other capital highway schemes. Countywide revenue budgets are used to carry out both reactive and routine planned maintenance works.
- 1.4 **Annex 1** provides updates on the Integrated Transport Schemes, road safety schemes, developer funded schemes and the parking review.

## **2. ANALYSIS:**

### 2.1 Local Committee finance

The Tandridge Local Committee delegated highway budgets for the 2017-18 Financial Year as follows:

- Capital: £36,000
- Revenue: £40,910
- **Total: £76,910**

In addition to the delegated highway budgets above, highway officers within the local area office are continuing to look for other sources of funding for schemes that have been identified within the Integrated Transport Scheme Programme. As a result funding has been secured from Section 106 developer funding for improvements to pedestrian crossing facilities on Banstead Road, Caterham outside Le Personne retirement housing as well as improved crossing facilities in the form of pavement build-outs, in High Street, Dormansland.

A number of ITS improvement schemes and road safety schemes have been progressed in 2017/18 as highlighted below and set out in detail in **Annex 1**.

- A25 Westerham Road, Limpsfield: reduction in speed limit from 60mph to 50mph, following petition presented to the Local Committee in March 2015.
- Pendell Road/Bletchingley Road: reduction in speed limit from 60mph to 40mph, following a petition that was submitted to the Local Committee in June 2016.
- Tandridge Lane, Tandridge: installation of vehicle activated signs in the vicinity of St Peter's Church of England Infant School.
- Halliloo Valley Road/Woldingham Road/Bug Hill, Warlingham: Design work carried out on a number of options for improvements to this junction.

The budgets delegated to Local Committee were in addition to budgets allocated at County level to cover various major highways maintenance and improvement schemes, including footway/carriageway resurfacing, the maintenance of highway structures including bridges, culverts and embankments, and the maintenance of safety barriers.

### 2.2 Local Committee capital works programme

Progress on the approved Local Committee funded capital programme of highway works in Tandridge, during the 2017/18 financial year is set out in **Annex 1**. It also provides an update on schemes being progressed using developer contributions, the Road Safety Team and the Parking Review.



### 2.3 Local Committee revenue works programme

Under the “Highways Forward Programme 2017/18 – 2018/19” report presented to the Local Committee on 9 December 2016, the Local Committee agreed that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the revenue maintenance headings shown in **Table 1**.

The Parking Project Team Leader confirmed that the £2,500 previously allocated within the revenue maintenance allocation for a contribution to the parking review was no longer required. As a result the Area Highway Manager in consultation with the Local Committee Chairman and Vice-Chairman agreed that the £2,500 previously allocated to the parking review be vired to support the Minor Maintenance Works budget for all six divisions.

**Table 1** shows the revenue maintenance allocations for 2017/18, together with examples of the works carried out. This budget has been spent in full.

**Table 1 Revenue Maintenance Allocation 2017-18**

Item	Allocation (£)	Comment
Parking	£0	£2,500 previously allocated as a contribution to the parking review has been reallocated to Minor Maintenance Works (Community Gang).
Signs and road markings	£1,500	e.g Weight restriction sign - Holland Lane, Oxted. Side road ahead signs – Halliloo Valley Road. 20mph repeater signs – St. Piers Lane, Lingfield. “Unsuitable for HGV’s” – Hollow Lane, Dormansland. Width restriction sign – Salmons Lane, Whyteleafe.
Speed Limit Assessments	£1,000	Surveys carried out on A22 Godstone Rd, Whyteleafe. Church Lane, Oxted and Kings Cross Lane, South Nutfield.
Minor Maintenance Works (Community Gang)	£35,910 +£2,500 reallocated from parking	Various minor maintenance work, such as cutting back hedges/vegetation, siding out verges and clearing trees, carried out following enquiries raised by the public/Members. Schemes identified by the Maintenance Engineer as needing to be carried out for highway safety were prioritised. A gang was procured on an ad-hoc basis to carry out these works.
<b>TOTAL</b>	<b>£40,910</b>	

## 2.4 Parking

An update on the parking review is provided in **Annex 1**.

**Other highway related matters**

## 2.5 Customer services

The total number of enquiries received by Surrey Highways in the 2017 calendar year is 112,538 an average of 9,363 per month, a decrease of approximately 18% on 2016. The improvements to the website reporting, proactive messaging and provision of information to customers have contributed to this.

All reports are categorised at the point of logging, either automatically through the website or by officers. Safety defects are directed to Kier with the remainder passed to the SCC local offices for further investigation.

For Tandridge specifically, 11,294 enquiries were received between January and December 2017, of which 5,392 were directed to the local area office for action, of these 94% have been resolved. This is slightly below the Highways countywide average of 96%.

**Table 2** below shows the number of enquiries received between January-December 2017 compared to the number received during the same period in 2016.

**Table 2 Customer Enquiries**

<b>Period</b>	<b>Surrey Highways: Total enquiries (no.)</b>	<b>Tandridge: Total enquiries (no.)</b>	<b>Local Area Office: Total enquiries (no.)</b>
Jan-Dec 2016	136,629	14,523	6,319
Jan-Dec 2017	112,538	11,294	5,392

For 2017, 362 stage 1 complaints were received (a 22% reduction on 2016) of which 100 Stage 1 and 18 Stage 2 complaints were for the South East area. For Tandridge there were 30 Stage 1 complaints, five of which escalated to Stage 2, these complaints mainly questioned the decision making process. The service was found to be at fault in one of the Stage 2 complaints following independent investigation.

We continue to work closely with the corporate customer relations team and have created corrective action plans for all outstanding actions. In addition any remedial action identified at Stage 1 is now monitored more closely to ensure compliance and reduce escalation to Stage 2. One complaint within the Tandridge District was directed to the Local Government Ombudsman, however the complaint was not upheld.

## 2.6 Major schemes

As well as the work being carried out under the delegated budget, a major scheme was also completed on the A22 Eastbourne Road, north of South Godstone, to improve highway drainage. This location was subject to regular flooding, which posed a danger to road users.

## 2.7 Centrally funded maintenance

The Operation Horizon Team programmes of major maintenance works for 2017-18 for the Tandridge area are published on Surrey County Council's website here:

[https://www.surreycc.gov.uk/\\_data/assets/pdf\\_file/0009/126288/Horizon-2-Tandridge-v3.0.pdf](https://www.surreycc.gov.uk/_data/assets/pdf_file/0009/126288/Horizon-2-Tandridge-v3.0.pdf)

Further information on the Horizon 2 major maintenance works that have been carried out in 2017-18 in Tandridge can be found in **ITEM 9 Annex 1**.

## 2.8 Road safety

The Road Safety Working Group meets every 6 months to review personal injury collision data provided by Surrey Police. The Road Safety Working Group is attended by Surrey County Council Road Safety Engineers, Surrey County Council Highway Engineers and Surrey Police. An update on road safety schemes that have been identified by the Road Safety Working Group and are being progressed by the Road Safety Team is provided in **Annex 1** of this report.

## 2.9 Passenger Transport

There are no Integrated Transport Schemes that directly contribute to improvements in passenger transport.

However the provision of improved pedestrian crossing facilities in Banstead Road, Caterham which is a scheme being funded through developer contributions, will help improve pedestrian access to local bus stops. The feasibility report for this scheme is complete and consultation with the local member and district councillor has been carried out. Developer contributions for this scheme have been released by Tandridge District Council to Surrey Highways, and consultation with residents as well as detailed design work will continue shortly.

## 2.10 Other key information, strategy and policy development

Surrey County Council submitted the following schemes for funding from the Community Infrastructure Levy;

- Road safety outside Burstow Primary School
- A22 corridor improvements (M25 J6, South Godstone, Blindley Heath)
- A22 corridor improvements (Whyteleafe and Caterham)
- Felbridge (A22, A264) junction improvements
- High Street/Plough Road/Dormans Road/Hollow Lane, junction improvement

- Redehall Road, Smallfield – alternative traffic calming measures.

At the Tandridge District Council Planning Policy Committee that was held on 16 November 2017, it was decided not to provide Community Infrastructure Levy funds for the above schemes at this time.

**3. OPTIONS:**

- 3.1 Not applicable at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member or indeed the Committee as appropriate, whenever preferred options need to be identified.

**4. CONSULTATIONS:**

- 4.1 Not applicable at this stage. Officers will consult the Chairman, Vice Chairman and Divisional members as appropriate in the delivery of work programmes.

**5. FINANCIAL IMPLICATIONS:**

- 5.1 The financial implications, in regards to the delegated budgets is detailed in section 2.1 to 2.3 above.

The key objective with regard to the 2017/18 budgets has been managed to a neutral position.

**6. WIDER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

**7. CONCLUSION AND RECOMMENDATIONS:**

- 7.1 This report sets out highway works carried out in Tandridge in 2017/18, for Members' information.

- 7.2 Progress on the Integrated Transport Schemes, revenue maintenance schemes, centrally funded maintenance schemes, developer funded schemes, road safety schemes and the parking review is set out in section 2 and **Annex 1** in this report and **Annex 1 of ITEM 9**. Section 2 also summarises the customer enquiries that have been received by Surrey Highways.

## **8. WHAT HAPPENS NEXT:**

- 8.1 The remaining budget for the 2017/18 financial year will be spent and the end of year outturn figures will be finalised.

---

### **Contact Officer:**

Anne-Marie Hannam, Senior Traffic Engineer, South East Area Team, 03456 009 009.

### **Consulted:**

Not applicable.

### **Annexes:**

Annex 1 – Summary of progress of capital schemes.

### **Background papers:**

- Report to Tandridge Local Committee 23 June 2017 “Highways Forward Programme 2017/18 – 2018/19”.

This page is intentionally left blank

<b>CAPITAL ITS IMPROVEMENT SCHEMES</b>		
<b>Project: Tandridge Lane, Tandridge</b>		
<b>Detail:</b> School safety measures	<b>Division:</b> Oxted	<b>Allocation:</b> 8,000 (2017/18)
<b>Progress:</b> Vehicle activated signs have been installed in Tandridge Lane north of St Peter's Church of England Infant School. Works complete.		
<b>Project: A25 Westerham Road, Limpsfield</b>		
<b>Detail:</b> Speed limit reduction	<b>Division:</b> Oxted	<b>Allocation:</b> 4,000 (2017/18)
<b>Progress:</b> A petition was presented to Tandridge Local Committee in March 2015 to reduce the speed limit on the A25 Westerham Road from the Kent/Surrey boundary to the 30mph speed limit in Limpsfield. Speed surveys have been carried out and the results of the survey comply with Surrey's Policy for a speed limit reduction to 50mph. The speed limit signs to reduce the speed limit to 50mph were installed in March 2018.		
<b>Project: Farleigh Road/Harrow Road, Warlingham</b>		
<b>Detail:</b> Junction improvement remedial works	<b>Division:</b> Warlingham	<b>Allocation:</b> £4,000 (2017/18)
<b>Progress:</b> Works to replace the existing traffic calming in Farleigh Road with a combination of road tables and cushions as well as the installation of a mini-roundabout at the junction of Farleigh Road/Harrow Road were carried out in 2016/17. Following a Stage 3 Safety Audit, remedial works to include additional bollards and signing adjustments were carried out in this financial year, this scheme is now complete.		

<b>CAPITAL ITS IMPROVEMENT SCHEMES</b>		
<b>Project: High Street, Dormansland</b>		
<b>Detail:</b> Pedestrian crossing points	<b>Division:</b> Lingfield	<b>Allocation:</b> £3,000 (2017/18) £24,000 (S106)
<b>Progress:</b> Following a petition that was submitted to the June 2016 Local Committee, pedestrian crossing points have been constructed on High Street, Dormansland. The majority of this scheme was funded by the developer funding acquired from the Mulberry Mews development. Works to construct this scheme is now complete.		
<b>Project: High Lane, Warlingham</b>		
<b>Detail:</b> Vehicle restriction	<b>Division:</b> Warlingham	<b>Allocation:</b> £3,000 (2017/18)
<b>Progress:</b> Work to introduce a "No Motor Vehicles" restriction on part of High Lane was completed in this financial year however bollards installed as part of these works has been vandalised. Consideration is to be given to what measures could be introduced to support the existing restriction that are unlikely to be vandalised.		
<b>Project: Godstone Road, Whyteleafe</b>		
<b>Detail:</b> speed limit amendment	<b>Division:</b> Caterham Valley	<b>Allocation:</b> £2,000 (2017/18)
<b>Progress:</b> An anomaly between the Speed Limit Order and the location of the existing terminal speed limit signs has been discovered. The Traffic Regulation Order team progressed the amendment to the existing Speed Limit Order so the order and the existing terminal speed limit signs matched. This was completed at the end of March 2018.		



## CAPITAL ITS IMPROVEMENT SCHEMES

<b>Project: Halliloo Valley Road/Woldingham Road/Bug Hill</b>		
<b>Detail:</b> Junction improvement	<b>Division:</b> Warlingham	<b>Allocation:</b> £4,500 (2017/18)
<p><b>Progress:</b> Initial design work has been carried out and a number of options for improvements to this junction have been drawn up. Consultation with the divisional Member and the Parish Council, regarding a preferred option, is currently being carried out.</p>		
<b>Project: Pendell Road/Bletchingley Road</b>		
<b>Detail:</b> Speed limit reduction	<b>Division:</b> Godstone	<b>Allocation:</b> £3,500 (2017/18)
<p><b>Progress:</b> A petition was submitted to the Local Committee in June 2016 requesting that the derestricted speed limit in Pendell Road be reduced. Speed surveys have been carried out and the survey results comply with Surrey's Policy for a speed limit reduction to 40mph. A reduction in this speed limit was implemented at the end of March 2018.</p>		
<b>Project: Small Safety Schemes</b>		
<b>Detail:</b> As below	<b>Division:</b> As below	<b>Allocation:</b> £4,000 (2017/18)
<p>Titsey Road, Titsey. – works to install red surfacing and speed limit roundels to encourage drivers to reduce their speed on the approach to the start of the existing 30mph speed limit. These works have been ordered, however there has been a delay in installing these measures due to weather conditions, works will be carried out as soon as weather permits.</p>		

### POTENTIAL DEVELOPER FUNDED SCHEMES

**Project:** Oak Grove (Oaklands Hospital Site)

**Detail:** Pedestrian Crossing Improvements

**Division:** Caterham Hill

**Progress:**

Section 106 funding was collected from the Oak Grove (Oaklands Hospital) site to provide improvements to pedestrian crossing facilities in the vicinity of the development. A meeting was held with the divisional Member at the time Cllr Orrick to look at a number of locations where improvements to pedestrian crossing facilities have been requested. Following this meeting the provision of a pedestrian crossing facility in Banstead Road has been designed and the divisional Member (Cllr Botten) and District Councillor (Cllr Webster) consulted on the proposed crossing. Consultation with residents and detailed design work on this scheme will continue shortly, once S106 funding for construction of the crossing is transferred from Tandridge District Council.

Any S106 funding remaining following completion of the above works could be used to meet a request from Chaldon Village Council to further investigate the feasibility of providing measures to assist pedestrians in Rook Lane near Chaldon Common Road, subject to the agreement of Tandridge District Council.

**Project:** High Street, Dormansland

**Detail:** Pedestrian Crossing Points

**Division:** Lingfield

**Progress:**

Developer funding from the Mulberry Mews development (as well as an allocation of £3,000 from the 2017/18 Integrated Transport Schemes budget) was used to construct pedestrian crossing points on High Street, Dormansland. Further information regarding this scheme is provided under the Capital ITS Improvement Schemes above.

## ROAD SAFETY TEAM SCHEMES

**Project:** Newchapel Road, Lingfield

**Detail:** New yellow-backed chevron signs

**Division:** Lingfield

**Progress:**

Works to install new yellow backed chevron signs and a yellow backed double bend warning sign is now complete.

## PARKING

**Progress:**

The report for the 2017 review was presented to the local committee on 22 September. Some fine tuning of the proposals took place, particularly in relation to waiting restrictions connected to the closure and redevelopment of the Ellice Road car park in Oxted, prior to advertisement, which is scheduled to take place towards the end of April.

**Note:** Information correct at time of writing (03/04/18)

This page is intentionally left blank

**SURREY COUNTY COUNCIL****LOCAL COMMITTEE (TANDRIDGE)****DATE: 20 APRIL 2018****LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER****SUBJECT: HIGHWAYS FORWARD PROGRAMME  
REVENUE BUDGET 2018/19****DIVISION: ALL****SUMMARY OF ISSUE:**

In December 2017 Tandridge Local Committee approved a programme of highway works for Tandridge funded from the Local Committee's delegated capital and revenue budgets. The report assumed that funding levels would remain the same as those received in 2017/18.

The budget for 2018/19 was approved by full Council on 6 February 2018. Whilst the capital budget remained unchanged, an increase in the revenue allocation to Local Committees was agreed and a member Local Highways Fund introduced.

This report seeks approval of a revised allocation of the revenue maintenance budget and how works funded from the revenue budget will be delivered on members' behalf.

**RECOMMENDATIONS:****The Local Committee (Tandridge) is asked to:**

- (i) Approve the revised allocation of the Local Committee's devolved revenue maintenance budget as set out in para. 2.2 of this report;
- (ii) Note the Members Local Highways Fund as detailed in para. 2.7 and 2.8 of this report; and
- (iii) Agree that the revenue maintenance budget and the Members Local Highways Fund be managed by the Tandridge Maintenance Engineer on members' behalf.

**REASONS FOR RECOMMENDATIONS:**

To agree the allocation of the Tandridge Local Committee's devolved revenue maintenance budget and how works are going to be managed on Members' behalf.

## **1. INTRODUCTION AND BACKGROUND:**

- 1.1 In December 2017, the Local Committee agreed Tandridge's programme of capital and revenue works for 2018/19 – 2019/20, to be funded from the Local Committee's devolved budget. The capital funding was based on the budget set out in the Medium Term Financial Plan (MTFP) 2017-20 and the revenue budget assumed the same level of funding as received in 2017/18.
- 1.2 The County's revenue and capital budget for 2018/19 was agreed by Council on 6 February 2018.
- 1.3 The Local Committee's devolved capital allocation remained at the level set out in the MTFP, so the forward programme of capital works as agreed by Local Committee in December remains unchanged.
- 1.4 The Local Committee's devolved revenue allocation for 2018/19 has increased, with an additional £1.4m being provided, giving an overall budget of £1.85m countywide. A further £7,500 per county member has been allocated as a Member Local Highways Fund.
- 1.5 This report sets out a proposed allocation of the increased revenue budget and how works funded from this budget will be delivered on members' behalf.

## **2. ANALYSIS:**

### **Revenue Maintenance Budget**

- 2.1 The Countywide devolved local committee revenue budget has increased from £450,000 in 2017/18 to £1.85m in 2018/19. This will be divided equally between the 11 local committees.
- 2.2 The table below sets out the revenue budget allocation agreed in December 2017 and proposed revised allocation.

<b>Item</b>	<b>Allocation Approved by Local Committee 8 Dec 2017</b>	<b>Revised Allocation</b>
Parking	£2,500	£2,500
Signs and road markings	£1,500	£1,500
Speed Limit Assessments	£1,000	£1,000
Minor Maintenance Works	£35,910	£63,182
Revenue Maintenance Gang	£0	£100,000
<b>TOTAL</b>	<b>£40,910</b>	<b>£168,182</b>

- 2.3 The main effect of the proposed revised allocation is to enable funding of a revenue maintenance gang dedicated to Tandridge. This gang would carry out minor maintenance works such as vegetation clearance throughout the district. This provides a valuable resource to resolve enquiries received from both residents and members.
- 2.4 It is proposed that the balance of the additional revenue budget is allocated to minor maintenance works. This will provide funding for planned maintenance activities such as sign cleaning, minor footway and carriageway patching etc.
- 2.5 To deliver works funded from the revenue maintenance budget efficiently and cost effectively, it is proposed that the Tandridge Maintenance Engineer manage the budget on members' behalf. The Maintenance Engineer would liaise with members and regular updates would be provided both to the Local Committee Chairman and Vice-Chairman and to the Local Committee as part of the Highways Update report.

#### **Member Local Highways Fund**

- 2.6 In addition to the revenue maintenance budget, Council has approved an allocation of £7,500 per county member to address highway issues in their divisions. Guidance is being drawn up on appropriate uses for this funding.
- 2.7 It is proposed that the Member Local Highways Fund is managed by the Tandridge Maintenance Engineer on members' behalf. Members would need to advise the Maintenance Engineer by the beginning of September 2018 what works they wish to be carried out in their divisions. This would provide sufficient time for the work to be priced, ordered and implemented before the end of the financial year.

### **3. OPTIONS:**

- 3.1 This report proposes a revised Tandridge revenue maintenance allocation following an increase in the Local Committee's devolved revenue maintenance budget.
- 3.2 It also advises of the new Member Local Highways Fund and proposes a way of managing this additional funding.

### **4. CONSULTATIONS:**

- 4.1 Consultation will be carried out as part of the delivery of the works programme, as appropriate.

### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 Tandridge's Local Committee's revenue maintenance allocation has been revised in accordance with the level of funding approved by Council on 6 February 2018.
- 5.2 It is proposed that the revenue maintenance budget be managed by the Tandridge Maintenance Engineer to enable efficient delivery of works and provide value for money.

5.3 The Member Local Highway Fund provides a budget for county members to spend on highway works in their divisions. It is proposed that the delivery of works requested by members is managed by the Tandridge Maintenance Engineer.

**6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

**7. LOCALISM:**

7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with the highway works. The Member Local Highways Fund provides members the ability to address local highway issues in their divisions.

**8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

**9. CONCLUSION AND RECOMMENDATIONS:**

9.1 This report proposes a revised Tandridge Local Committee revenue maintenance allocation following an increase in the budget approved by Council on 6 February 2018. It also provides information on the Member Local Highways Fund.

9.2 It is recommended that the Local Committee approve the revised revenue maintenance allocation and that the Tandridge Maintenance Engineer manage this budget and the Members Local Highway Fund on members' behalf.



**10. WHAT HAPPENS NEXT:**

10.1 Officers will deliver maintenance works for 2018/19 in accordance with the revised allocation, will provide the Tandridge Local Committee Chairman and Vice-Chairman with regular updates and will update members at future meetings.

---

**Contact Officer:**

Anita Guy, Principal Engineer, South East Area Team, 03456 009 009

**Consulted:**

Not applicable

**Annexes:**

None

**Sources/background papers:**

Report to Tandridge Local Committee 8 December 2017: Highways Forward Programme 2018/19 – 2019/20

---

This page is intentionally left blank

**SURREY COUNTY COUNCIL**  
**LOCAL COMMITTEE (TANDRIDGE)**



**DATE: 20 APRIL 2018**

**LEAD OFFICER: JAN SMITH**  
**TANDRIDGE FAMILY SERVICES MANAGER**

**SUBJECT: EARLY HELP PRIORITIES FOR TANDRIDGE**

**DIVISION: ALL TANDRIDGE**

**SUMMARY OF ISSUE:**

Surrey County Council has been working together with partners across the county and in Tandridge to transform the system of early help that supports children, young people and families who are in need. We need to do this to both improve outcomes for local families and also address more effectively a number of the demand pressures we are facing across the public sector in Surrey.

The Children and Young People's Partnership has the following overall vision: children and young people are happy, healthy, safe and confident in their future. In support the overall vision, our shared ambition for early is: "Surrey children get the right help at the right time. They are resilient and have safe nurturing relationships, which enable them to thrive and build the skills they need for adulthood."

To achieve this we are bringing together all partners who care about children and young people in local communities to provide the best possible support, through new Local Family Partnerships (LFPs). By sharing our resources and integrating the support we provide to families we will reduce duplication and improve the reach and effectiveness of our work for families.

This report provides local Members with an update on the new model that Surrey County Council and partners have been developing for early help for the county overall and how this is progressing locally in Tandridge.

**RECOMMENDATIONS:**

**The Local Committee (Tandridge) is asked to:**

- (i) Provide feedback on the latest early help developments in Tandridge, including proposed early help priorities for re-commissioning and the location of Local Family Partnerships
- (ii) Endorse the Local Committee representatives to the local Early Help Advisory Board for 2018/19

## **REASONS FOR RECOMMENDATIONS:**

We want Local Members to be informed about the proposals that we have been developing in partnership for the early help system in Surrey. We believe these proposals will help us realise better outcomes for children and young people within the early help resources we have available. We also know however that early help is most effective when it is planned and delivered locally, so we are seeking the advice of the Local Committee to inform our identified local priorities.

### **1. INTRODUCTION AND BACKGROUND:**

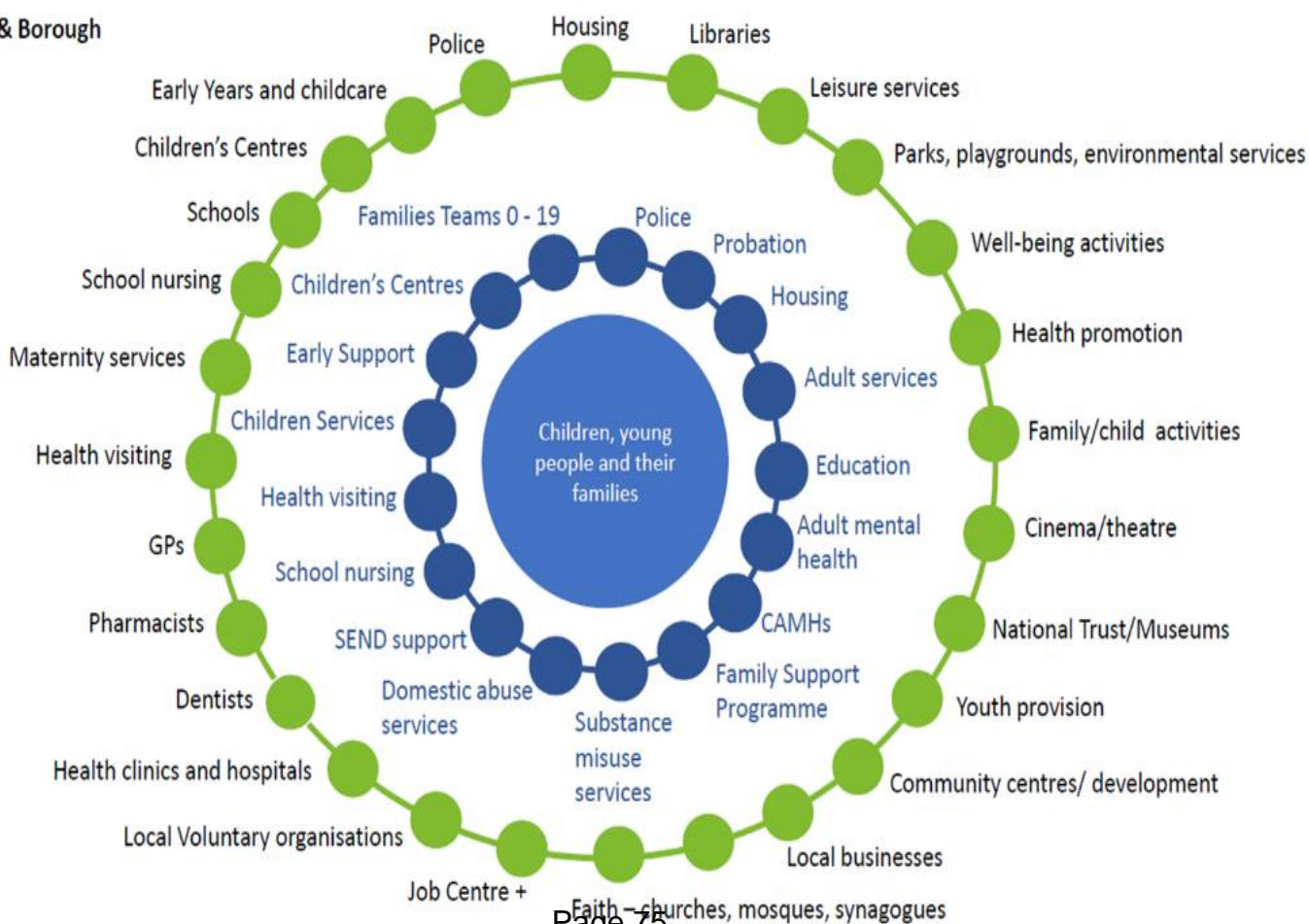
- 1.1 Early Help means providing support as soon as a problem emerges, at any point in a child's life, from foundation years through to teenage years. We know that it is better to identify and respond to need and indications of risk for children and families early, before these become more difficult to reverse.
- 1.2 Whilst most children and young people in Surrey achieve good outcomes without the need for early help services, too many do not. Surrey was criticised in the 2014 Ofsted safeguarding inspection for its fragmented Early Help offer which left too many children waiting too long to receive the help they needed. The subsequent Department for Education Improvement Notice requires the county council to "*develop and implement a cohesive, collaborative Early Help offer delivered jointly by all partners*".
- 1.3 In response to this, to support better safeguarding decision-making and to ensure children receive the right help at the right time, Surrey established a Multi-Agency Safeguarding Hub (MASH) and four Early Help Co-ordination Hubs (EHCHs) in October 2016. As a result of the new arrangements more than 1,000 children are now receiving Early Help following referral to the MASH or step-down from Children's Service's each month.
- 1.4 Feedback from Ofsted's latest monitoring visit on 31 October and 1 November 2017 highlighted that the Council has made improvements in Early Help, due to work to review early help services, analyse need, establish Early Help Hubs and co-locate early help staff with those from statutory Children's Services in the Multi- Agency Safeguarding Hub. However, it also highlighted significant concerns that "thresholds are not yet appropriately or consistently applied" and "an increase in demand for early help support has resulted in delays in the early help coordination hubs progressing referrals for the allocation of services".
- 1.5 As Ofsted's feedback suggests, Surrey County Council in isolation does not have the capacity to meet all of the demands for Early Help in Surrey. It is only by transforming the way we and other partners, who value Surrey's children as much as we do, work together that we can achieve the scale of impact we need, both to improve outcomes for children and families, and reduce demand for statutory services across the public sector in Surrey.
- 1.6 In Surrey, our partnership Early Help transformation is already well underway. In 2016, Surrey County Council implemented a number of service changes to improve its offer of proactive, appropriate, timely and preventative early help for children referred into Surrey Children's Social Care. In early 2017, the Council launched Surrey Family Services, with the aim of bringing together professionals working across early years and children's centres, the Family

Support Programme, the Youth Support Service and the Community Youth Work Service, in joined-up district and borough teams.

- 1.7 Partners have worked together to understand the early help needs of children and families locally, developed a shared vision for early help and designed a new model for the whole early help system to realise this ambitious vision for early help – Local Family Partnerships. There is collective agreement between many partners that Local Family Partnerships are the model that will transform the early help system in Surrey and allow Surrey to realise its ambitious partnership vision.
- 1.8 Local Family Partnerships bring together a network of key stakeholders in a community who are involved in supporting the well-being and resilience of children and families. These include statutory, voluntary, faith and community organisations (including businesses) who either provide preventative activities for children and families or are responsible for targeted and specialist interventions to meet our statutory duties. All these organisations contribute to the Early Help offer and by binding them together at a local level we will provide a rich network of integrated provision to children and families in each Local Family Partnership. It is anticipated that each district and borough will be sub-divided into up to five Local Family Partnership areas, the locations of which will be locally determined, in response to the local needs of children and families.
- 1.9

## Local Family Partnership

District & Borough



- 1.10 The figure above is a visual representation of the sources of support or families that exist within communities and therefore Local Family Partnerships. The central (blue circle) represents targeted interventions, which tend to focus on particular individuals or families, and the outer (green) circle represents organisations that contribute to universal support in a community. The County Council has responsibility for ensuring that a cohesive and co-ordinated Early Help offer is in place with partners who make up the 'blue circle' of targeted Early Help. The 'green circle' is led by District and Borough Councils and is fundamentally about a place-based approach to ensuring that the local environment, infrastructure and services are conducive to family well-being. In this model strong partnerships are required at a local level between universal services, the voluntary, community and faith sector and the local authorities. The particular opportunity within Local Family Partnerships will be through developing effective local relationships between services that will enable the easy movement between targeted support for children and families at times of particular need and back into the 'green circle' of preventative support (and vice versa as required).
- 1.11 Working through the Early Help Advisory Board in Tandridge, we have identified the locations of Local Family Partnerships and a number of key local priorities that will inform the future development of the local early help system. These priorities will specifically feed into the external re-commissioning of early help services that is currently underway, to award new grants and contracts to local providers from April 2019.
- 1.12 Tandridge's Early Help Advisory Board have met twice. Through this meeting we have agreed the priorities for the District in respect of those areas that we will focus on developing through improving local networks and where possible commissioning specific services.

The headline priorities are as follows; Mental Health, Gypsy Roma Traveller support, Child Sexual Exploitation and Drugs, Harder to access families, joint staff training, integrated one stop number.

With specific outcomes detailed below:

1. Improved parental satisfaction with Early Help services
2. Improved early help provision for 5 – 11 year olds
3. Young parents feel supported to give their children the best start in life
4. Increased parental resilience to deal with challenges
5. Shorter Child and Adolescent Mental Health Services (CAMHS) waiting times for families
6. Reduction in repeat self-harm referrals
7. Reduction in repeat domestic abuse, children feeling safer who have been affected by Domestic Abuse, improved resilience
8. Reduction in children and young people's risk taking behaviours (substance misuse, youth offending and Child Sexual Exploitation)

9. Reduction in repeat referrals for parental substance misuse
10. Reduction in % of repeat referrals to MASH for physical abuse

The Early Help Advisory Board has also identified that further work needs to be undertaken to understand the context of the following:

- Child Sexual Exploitation/Gang prevalence and issues in Tandridge
- Availability of mental health services
- The traveller population in Tandridge and the services that support Travellers specifically and those general services that Travellers access locally.
- Data from Child and Adolescent Mental Health Services (CAMHS) that helps us to understand the level of need and nature of the calls being made to acute services and those that call but do not receive a service to understand gaps in provision.

### 1.13 **Successes**

The Tandridge Family Service and its partners has already achieved some notable successes. These include:

- Joint project with Caterham Children's Centre and Townhill GP Surgery to provide an appointment based advice and information service in the GP Surgery for families in need of support.
- Development of an Autism Spectrum Disorder (ASD) specific short term parenting programme focussing on de-escalation techniques. Following a successful bid to the Local Committee for funding from the Committee's Community Safety Fund.
- Partnership with Limpsfield Grange School to deliver a group work programme for young people that are socially anxious.
- Joint training with Tandridge District Council on Domestic Violence, Mental Health and Bereavement.
- Relocation of Tandridge Family Team to Tandridge District Council office in Oxted to enable closer partnership working with housing, debt advice, social prescribing services, community safety and the police who are also based at the District Council Offices.

### 1.14 **Tandridge Local Family Partnership**

The purpose of the LFP in Tandridge will be 4 fold:

- Understand the needs and problems that families and young people are experiencing in a local area so we can target resources appropriately and inform the Early Help Advisory Board of local need
- To understand the range of provision available to support families and young people in the local area
- Work in partnership to provide support and joined up solutions

- To support the work of the Community Harm and Risk Management Meeting (CHaRMM) by identifying young people and families and that are either committing or at risk of committing offences or are at risk of being victims of crime so we can work proactively to provide early intervention and an appropriate police response or escalate appropriately to CHaRMM

**1.15 What we seek to achieve**

- Local Family Partnerships will improve primary prevention activity by better equipping professionals to support children's health and well-being
- Local Family Partnerships will enhance the Early Help offer by ensuring that the right help is provided to a child or family as soon as a problem emerges
- Local Family Partnerships offer Surrey partners and Surrey children and families the following: Core Early Help Offer, Additional Offer 0-5 (Already in place within Children Centres), Partner Benefits, Children and Family Benefits

**1.16 Reach**

There will be two Local Family Partnerships in Tandridge in Caterham and Oxted. The Caterham Local Family Partnership will cover those areas to the North of the M25 while the Oxted LFP will cover areas south of the M25. The two LFP's will meet on a monthly basis.

**1.17 Membership**

The partnership will be open to any services, projects etc that are supporting families and young people in the local area that have an interest in working with Tandridge Family Service to provide resources for families in Tandridge.

**1.18 Frequency of Meetings and Venues**

Meetings will be held on a monthly basis one for services and partners North of the M25 and one for South of the M25. The meetings will be held at The Street Youth Centre in Caterham and at Tandridge District Council for the South of the district.

**1.19 Update on Local Family Progress**

Tandridge Family Service held its first Local Family Partnership meetings in January with a focus on building the membership of the partnership and developing an understanding of what we are seeking to achieve through the partnership. The first meetings have already delivered some outcomes and in particular we are in the process of developing a joint piece of work in the North of the district to understand how we can improve the take up of transition support for primary school children. In addition we are starting work on understanding the range of services and support that is available for families and young people across the district.



## 1.20 **Surrey County Council's role**

Surrey County Council will align its resources to directly support this new partnership Early Help System in Surrey. Although a key aspect of the Local Family Partnership is that it allows for local flexibility, it is also important that there is countywide consistency in relation to key early help services provided by the County Council. In overall terms, this will be ensured through standard structures and processes for County Council services across Surrey, as well as developing transparent, needs-led approaches to allocate resources in districts and boroughs in response to the identified level of need. Some examples of the indicators that could be employed include the: level of deprivation; number of referrals to Multi-Agency Safeguarding Hub (MASH); and number of children with special educational needs and/or disabilities.

1.21 There are three main strands of the County Council's contribution to Early Help that form part of the Early Help transformation. These are:

- a. Surrey Family Services;
- b. Surrey's Children's Centres; and
- c. Externally-commissioned contracts and grants for local services.

1.22 SCC's in-house delivery of Early Help comes primarily through Surrey Family Services. In May 2017 Family Services brought together a number of different teams and programmes including: Youth Support Service; Community Youth Work; Family Support Programme; Children's Centres; practitioners from the Early Years and Childcare Service; and the Early Help Co-ordination Hubs, which together coordinate and deliver a significant proportion of the Early Help across the county. Importantly, Family Services also has responsibility for young people identified as requiring a statutory Child in Need social work service and those over the age of eleven who require an Edge of Care service. As part of the new Early Help operating model, Family Services staffing will be restructured to align to the Local Family Partnership model in the course of 2018 and a new locally integrated youth work offer will be developed with districts and borough, the voluntary sector and young people who use the services.

1.23 SCC also commissions Surrey's 58 children's centres, which are delivered by schools and voluntary sector providers. In the course of 2018 the County Council will work with current providers, wider stakeholders and the public to re-shape a new children's centre offer to commence in April 2019. In developing the new model, we are committed to working with our partners in schools and the voluntary sector, who have a track record of delivering high quality early years services, to design a model which fulfils the children's centre core purpose around health, well-being and early education.

1.24 Through a new model for children's centres, we will continue to support children to have the best start in life, whilst also integrating services delivered into the wider 0-19 Local Family Partnership model. This may well involve developing greater flexibility of staffing at a Local Family Partnership and/or borough or district level to ensure services are resilient and resources are deployed where they are most needed. It is also envisaged that this new model of delivery will free providers from the requirements of children centre 'designation' as mandated in (now suspended) Department for Education guidance. Many local authorities already choosing this route to afford greater local flexibility to provide the services that are required to meet need.

Through better integrating the children's centre offer with the work of other services, freeing providers to focus upon outcomes rather than process, and requiring children's centres to work together across a district/borough, the declining SCC revenue resource can go further in providing Early Help to meet the local needs of children and families.

- 1.25 Finally, SCC commissions a range of preventative and family support services from external partners, including jointly commissioned domestic abuse outreach services, primarily from the local voluntary sector. SCC's commissioning intentions for children are described in **SCC's Child First Commissioning Plan 2017**. The Early Help services will be recommissioned from April 2019 onwards as part of a joined-up pathway for families to meet local needs. The **Early Help Commissioning Plan** is currently being developed with partners, drawing on local priorities as identified by Early Help Advisory Boards, with a view to publication in March 2018.
- 1.26 **Working across Programmes:** There are many interdependencies between the Early Help Transformation and other change programmes ongoing across the Children Schools and Families directorate. The work to enhance Surrey's Early Help offer is an important component of the Safeguarding Improvement Programme and has already seen considerable progress in the ability to step-up to and step-down from Children's Services social work intervention. Work is also ongoing to align Early Help and Special Educational Needs and Disability (SEND) Transformation Programmes to ensure SEND services are embedded in the Local Family Partnership model. A further significant opportunity exists through ensuring Local Family Partnerships properly integrate with the health sector particularly through alignment of the Early Help Transformation with the Sustainability and Transformation Plans (STPs) for health.

## **2. ANALYSIS:**

- 2.1 A summary local early help needs analysis for Tandridge, based on the data we have available, has been attached as **Annex 1**. This data informed local conversations about what is most important in Tandridge to identify locations of Local Family Partnerships and local early help priorities.

## **3. OPTIONS:**

- 3.1 The Early Help Advisory Board has identified that the Local Family Partnerships in Tandridge cover the following areas:
- a. North of the M25 with the meeting being held at Street Youth Centre Caterham
  - b. South of the M25 with the meeting being held at Tandridge District Council
- 3.2 In addition, they have identified the following key local early help priorities:

Mental Health, Gypsy Roma Traveller support, Child Sexual Exploitation and Drugs, Harder to access families, joint staff training, integrated one stop number. With specific outcomes detailed below:

1. Improved parental satisfaction with Early Help services

2. Improved early help provision for 5 – 11 year olds
  3. Young parents feel supported to give their children the best start in life
  4. Increased parental resilience to deal with challenges
  5. Shorter Child and Adolescent Mental Health Services (CAMHS) waiting times for families
  6. Reduction in repeat self-harm referrals
  7. Reduction in repeat domestic abuse, children feeling safer who have been affected by Domestic Abuse, improved resilience
  8. Reduction in children and young people's risk taking behaviours (substance misuse, youth offending and Child Sexual Exploitation)
  9. Reduction in repeat referrals for parental substance misuse
  10. Reduction in % of repeat referrals to Multi – Agency Safeguarding Hub (MASH) for physical abuse
- 3.3 The Local Committee is invited to provide feedback to the Early Help Advisory Board in relation to the local priorities they have identified.

#### **4. CONSULTATIONS:**

- 4.1 Between November 2016 and March 2017 Surrey County Council and the 11 District and Borough Councils led on Local Early Help Partnership Events, engaging over 1,000 practitioners and other stakeholders. These events resulted in a shared development of the vision for Early Help Transformation Programme and the Local Family Partnership model and agreement to establish local Early Help Advisory Boards. These local Early Help Advisory Boards help to ensure a locally led implementation of the Early Help model. Initial activities include deciding priorities for their area including locations of local family partnerships.
- 4.2 Tandridge's Early Help Advisory Board is actively seeking the views of the wider community in respect of the issues that families are presenting with. This is a developing piece of work as we begin to increase our networks and work with a wider range of partners. One of the key vehicles that we will use for understanding the needs and issues that families are tackling is through our Local Family Partnerships and to date this has already identified
- 4.3 The Local Committee has identified two committee members to sit on the Early Help Advisory Board, to provide member input into local discussions and a link back to the committee. The members identified were Rose Thorn and Chris Botten. It is intended that, as per recommendation ii, these members will continue in their role for the remainder of 2017/18, and for 2018/19.
- 4.4 At a County level, the Early Help Transformation Programme Board, chaired by the Lead Member for Children, brings together senior partnership

stakeholders on a six-weekly basis to oversee and shape key decisions relating to the transformation plans.

- 4.5 In September and October 2017, a series of workshops were held to further develop the blueprint for the Local Family Partnership model.
- 4.6 The Early Help Case for Change was considered and endorsed by the Children and Education Select Committee on Friday 17 November 2017.
- 4.7 A Surrey Family Services staff consultation for County Council staff started in January 2018 to consider proposals for service restructure.
- 4.8 Further partner and user engagement and subsequent public consultation will be required in 2018 to implement changes to community services resulting from the new Early Help operating model.

#### **5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 There are no financial and value for money implications in relation to this report.

#### **6. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 6.1 A programme Equality Impact Assessment (EIA) is being developed which will include all the key areas of the programme and their potential impacts on residents and staff. Evidence will be gathered during key consultation periods with the staff and public which are planned for 2018:
  - a. A Family Services staff consultation taking place in January 2018 will develop a key summary of impacts and actions relating to the impacts of the restructure. The initial EIA inputs to date based on early staff engagement and engagement with other stakeholders including the unions on the restructure can be seen in the attached first draft of the Programme EIA.
  - b. Once approval to commence work on the Children's Centre project has begun an EIA will be developed to provide a key summary of the impacts and actions relating to the potential re-design of Children's Centres.
  - c. An EIA has been drafted to support the re-commissioning of external early help services in Surrey.

#### **7. LOCALISM:**

- 7.1 The developments that Surrey Family Service have made in the last 6 months have had a significant positive benefit for local communities. Key to this has been the move of the Family Service to Oxted and we hope that we can continue to see more services and people co-located with us to improve local joined up working. Our relocation to Tandridge has also greatly improved the contact that we have with services and families. As we continue this process it is our aim to increase our understanding of local services in order that we may work together to provide better solutions for families when they are asking for help and support.

- 7.2 The Local Family Partnership model is about building the resilience and wellbeing of individual children and young people, and the families and communities that they are part of. The Local Family Partnership areas will encompass the whole of Tandridge but will have specific focus on key areas of need in Tandridge where we know there are specific concerns. The work of the Local Family Partnership will ensure that we are focused on these specific areas but in addition if there are any new areas or concerns in communities that come to light. This is particularly relevant given the rural nature of Tandridge and the fact that many families who are in need are hidden from services because they are so isolated.

## **8. OTHER IMPLICATIONS:**

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	Set out below.
Safeguarding responsibilities for vulnerable children and adults	Set out below.
Public Health	Set out below.

### 8.1 Crime and Disorder implications

Through establishing new Local Family Partnerships in Tandridge, partners will work together better to prevent young people becoming involved in offending and anti-social behaviour and be able to provide holistic support to families where crime is an issue.

### 8.2 Corporate Parenting/Looked After Children implications

Effective Early Help has the potential to reduce the negative outcomes and experiences that can lead to children coming into care and thereby has the potential to reduce the number of children in the Council's care.

### 8.3 Safeguarding responsibilities for vulnerable children and adults implications

The new Early Help operating model supports the Council to achieve key improvements in safeguarding vulnerable children. As the parents of these children are also often known to Surrey Adult Services the programme is being developed with colleagues in Adult Services and will have additional benefits for vulnerable adults through the development of Local Family Partnerships.

Ongoing developments to ensure that the Multi Agency Safeguarding Hub (MASH) and the Early Help Co-ordination Hub processes are integrated will have an improved impact on the timeliness and effectiveness of case management for vulnerable children and families. MASH and Early Help Co-ordination Hub processes have recently been reviewed to support quality, consistency of decision-making and provide more timely access to Early Help services. The programme has been developed to enhance the services available both to prevent children requiring statutory intervention where this

[www.surreycc.gov.uk/tandridge](http://www.surreycc.gov.uk/tandridge)

can appropriately be achieved and to provide a robust Early Help network to support children stepping down from social work and other specialist services.

8.4 Public Health implications

The Early Help proposals have been developed with Public Health colleagues and support the Council's Public Health prevention priorities for children and families

**9. CONCLUSION AND RECOMMENDATIONS:**

9.1 The Local Committee is asked to note the overall proposals to develop the early help system in Surrey, as well as the summary of proposed changes to Surrey County Council's contribution to early help

9.2 **The Local Committee (Tandridge) is asked to:**

- a. Provide feedback on the latest early help developments in Tandridge, including proposed early help priorities for re-commissioning and the location of Local Family Partnerships
- b. Endorse the Local Committee representatives to the local Early Help Advisory Board for 2018/19

**10. WHAT HAPPENS NEXT:**

10.1 The Early Help Strategy will be presented to the County Council's Cabinet at the February meeting.

10.2 Feedback from the Local Committee on priorities will be taken away by the Local Family Service Team Manager to be shared with the Early Help Advisory Board and commissioners across different public sector organisations.

10.3 Surrey Family Services will be launching its new staffing structure by October 2018 which will reflect new ways of working required within the early help system.

10.4 Members input and support in building the Local Family Partnership Networks will be valued throughout the first phase of implementation in 2018.

10.5 It is currently planned that the County Council's Cabinet will be asked to make a number of decisions relating to early help transformation in November 2018, with plans in place to implement any service changes by 1 April 2019.

10.6 Members of the Local Committee are invited to discuss further with the Family Support Manager on the contact details below.

**Contact Officer:**

Jan Smith Family Service Manager, 07972 622749 / jan.smith@surreycc.gov.uk

**Consulted:**

Early Help Advisory Boards  
Members of the Early Help Transformation Board  
Local partners and stakeholder  
Surrey County Council Commissioners

**Annexes:**

Annex 1 – District Needs Assessment  
Annex 2 – Terms of Reference

**Sources/background papers:**

- Not applicable
-

This page is intentionally left blank



## Surrey Children Schools & Families – Local Profile

Tandridge 2018

## ITEM 12

## Section 1 – Introduction

### 1.1 Introduction and purpose of this report

This document provides a local summary of key measures reflecting the outcomes we are commissioning.

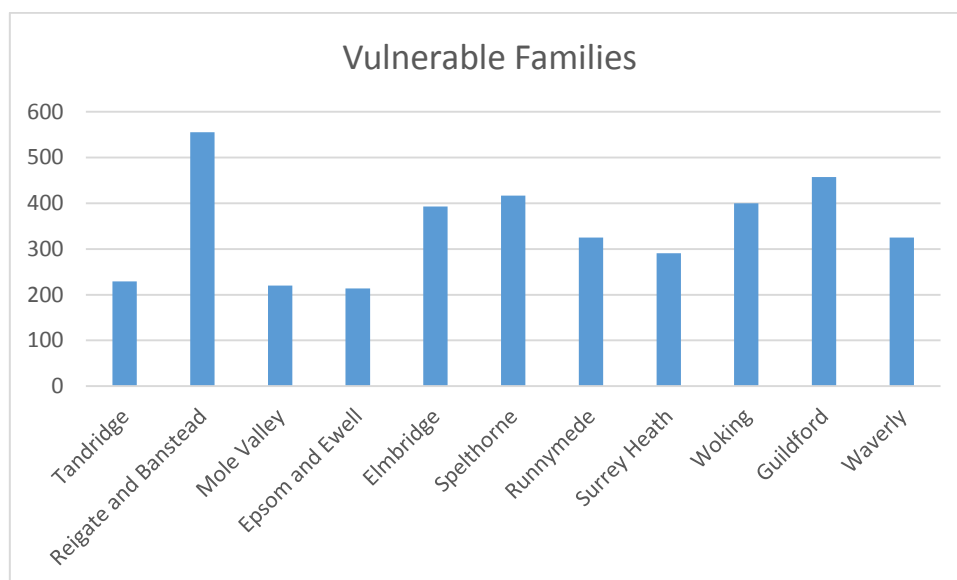
The document highlights potential areas of strength and of concern and should be used as a guide to prompt more detailed questions to inform commissioning.

### 1.2 What's going well?

- Children from families eligible for Free School Meals appear to be making particularly good progress in the early years.
- A particularly low number and proportion of young people from Tandridge have been linked to drug offences.
- Only a small number of children from Tandridge are being placed in Local Authority care, the second-lowest proportion of any Surrey District or Borough area.

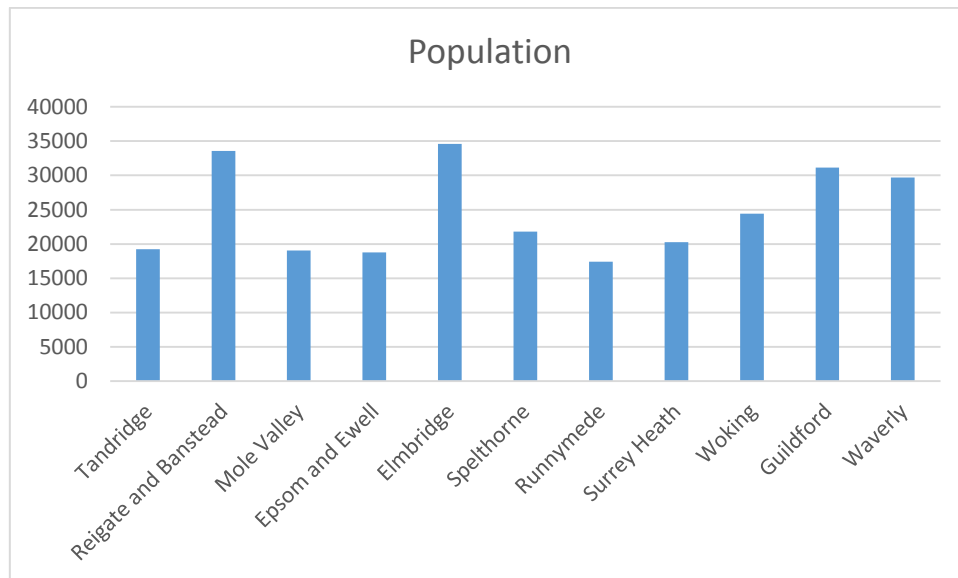
### 1.3 What are we worried about?

- On average, Boys achievement in the Foundation Stage Profile appears to be substantially below the good progress made by Girls. This gap is greater in Tandridge than elsewhere in the county.
- The proportion of children who are Children in Need with 'Family Dysfunction' as their main presenting need is substantially higher than the Surrey average.
- Achievement at Key Stage 4 is not as strong as elsewhere in Surrey. Average attainment scores for Tandridge-resident pupils are the lowest in the county and progress scores (against the Progress 8 measure) the second-lowest.



## 1.4 Population

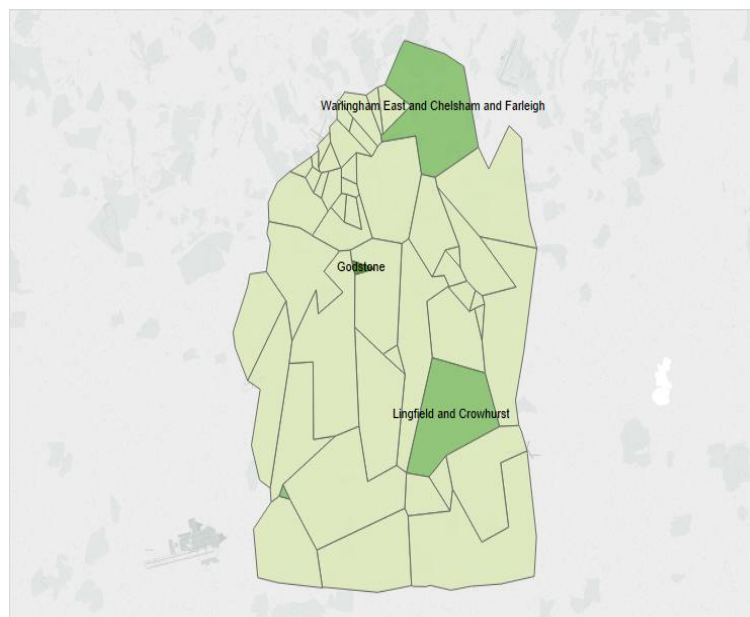
- The 0-17 population of Tandridge is estimated to be 19,520
- The 0-19 population in Tandridge is expected to increase by 2026. The 19-25 population is expected to decrease slightly



## 1.5 Deprivation

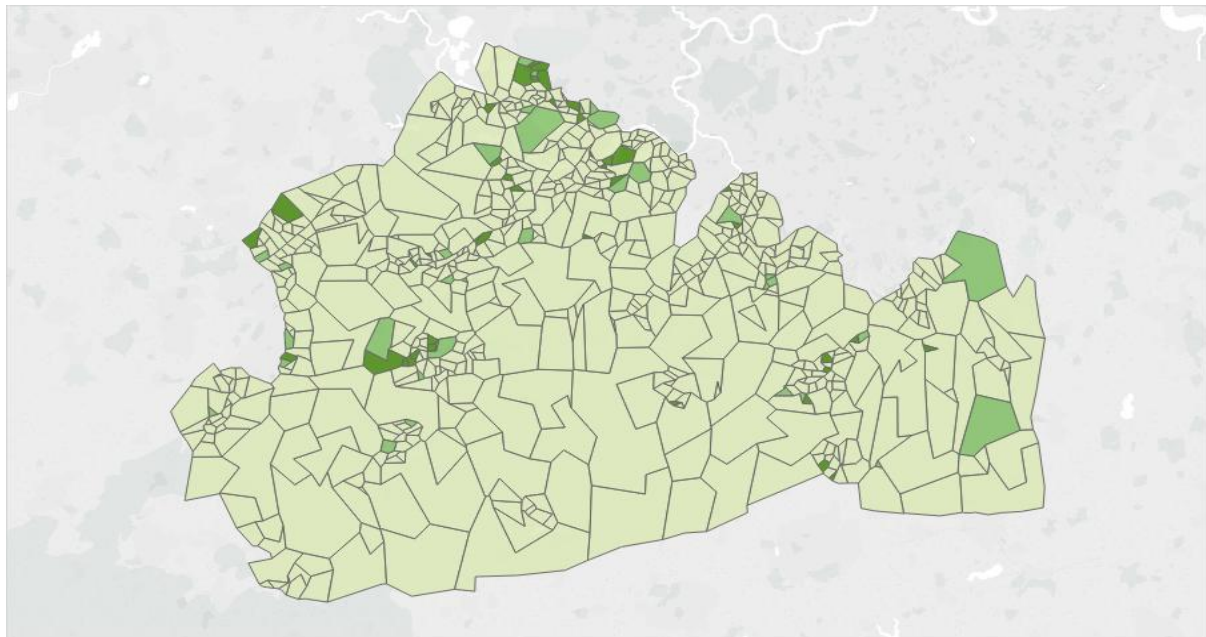
- Tandridge contains 1 'LSOA' neighbourhood that is within the most deprived 30% nationally (for deprivation affecting children)
- This area is within the Godstone ward
- There are a further 2 neighbourhoods where households are, on average, within the most deprived 40% nationally

### Deprivation Map – Tandridge



## ITEM 12

## Deprivation Map - Surrey



- 0% - 30% most deprived LSOAs nationally according to the IDACI ranking
- 30% - 40% most deprived LSOAs nationally according to the IDACI ranking

### 1.6 IDACI

The table below shows Tandridge's IDACI score and ward placing in the county. Tandridge has no wards in the top 25 most deprived. It has an average IDACI score of 0.095 compared to county average of 0.092

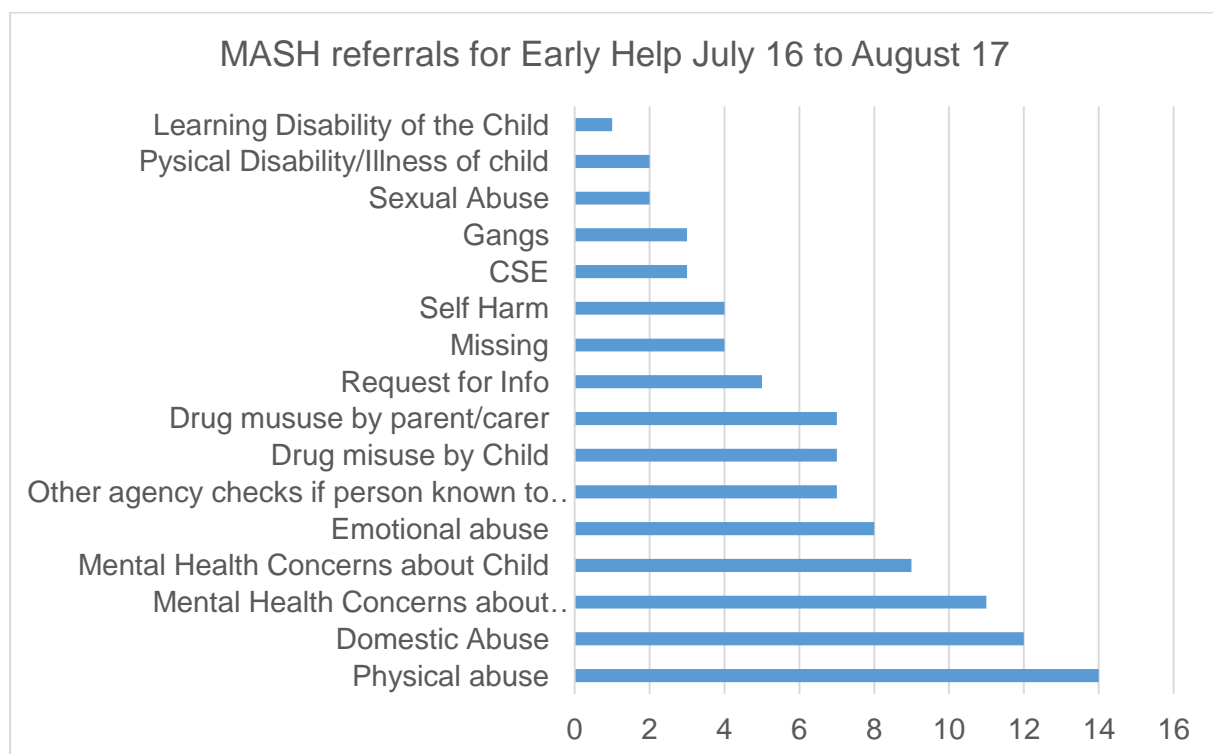
The IDACI index is calculated by the [Office of the Deputy Prime Minister](#) and measures in a local area the proportion of children under the age of 16 that live in low income households (60% of Median).

	<b>IMD averages - Average Income Deprivation Affecting Children Index (IDACI) Score (rate)</b>	<b>IMD averages - Average IDACI rank in Surrey (where 1 is most deprived)</b>
Valley (Wards)	0.15	30
Godstone (Wards)	0.14	34
Warlingham East -Chelsham and Farleigh (Wards)	0.14	41
Burstow, Horne and Outwood (Wards)	0.14	43
Whyteleafe (Wards)	0.13	47

Bletchingley and Nutfield (Wards)	0.13	52
Oxted South (Wards)	0.12	55
Lingfield and Crowhurst (Wards)	0.12	57
Tatsfield and Titsey (Wards)	0.11	64
Westway (Wards)	0.11	69
Warlingham West (Wards)	0.1	75
Harestone (Wards)	0.09	90
Portley (Wards)	0.08	102
Dormansland and Felcourt (Wards)	0.08	107
Chaldon (Wards)	0.06	136
Oxted North and Tandridge (Wards)	0.05	155
Queens Park (Wards)	0.05	157
Limpsfield (Wards)	0.04	167
Felbridge (Wards)	0.04	185
Woldingham (Wards)	0.02	201
<b>Average</b>	<b>0.095</b>	<b>93.35</b>

### 1.7 Referrals to MASH

The graph below details the number and type of referral from the MASH that have been from Tandridge Families.



## ITEM 12

## 2.0 What do we want to prevent

The detail provide gives Tandridge's relative performance against Surrey's preventative measures and provides an indication of those areas that are of concern for Tandridge. These measures have then helped to inform the discussion that the Earl Help Advisory Board has had in determining the priorities for Tandridge Family Services.

### 2.1 What do we want to prevent?

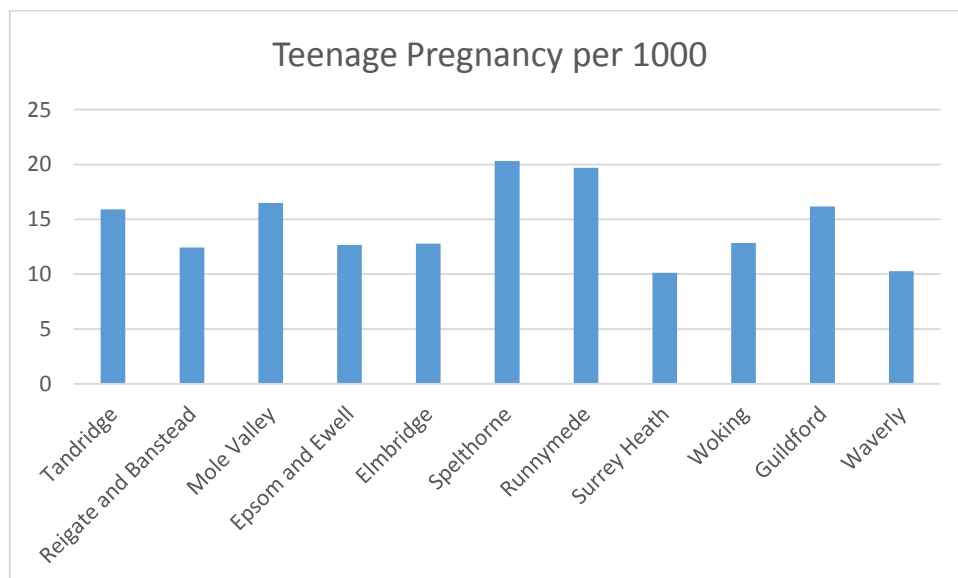
#### Low Birth Weight

- Across Surrey, the proportion of children born with a low birth weight is significantly lower than the national average, and has been significantly lower for each of the past three years
- In Tandridge, the proportion of children born with a low birth weight is not significantly different from the Surrey average.

### 2.2 What do we want to prevent?

#### Young people becoming parents before they are ready

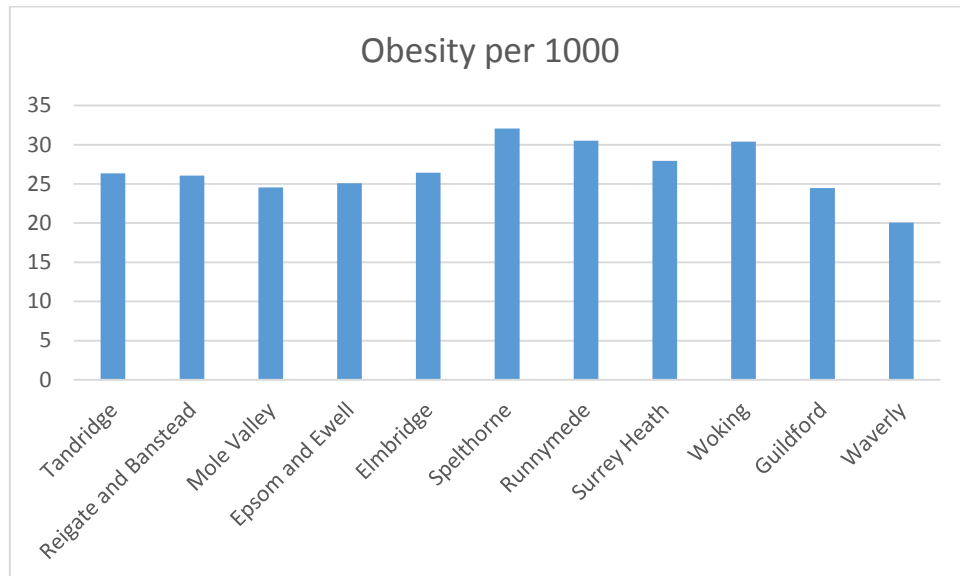
- On average, across Surrey, the proportion of conceptions per 1000 females aged 10-17 is substantially below the national average.
- In Tandridge, the proportion of conceptions per 1000 females aged 10-17 is not significantly different from the Surrey average.



### 2.3 What do we want to prevent?

#### Obesity

- On average, across Surrey, the proportion of 11-12 year olds per 1000 with excess weight is substantially below the national average.
- In Tandridge, the proportion of 11-12 year olds per 1000 is not significantly different from the Surrey average but is significantly below the national average.



## 2.4 What do we want to prevent?

### Dental disease

- On average, across Surrey, the proportion of five year-olds free from dental decay is substantially below the national average.
- In Tandridge, there was insufficient data to reach a conclusion about the level of dental decay in five year-olds.

## 2.5 What do we want to prevent?

### Childhood developmental delay

- Overall, children in the early years make good progress in Tandridge. 77.4% of all children achieved a good level of progress
- There appears to be a particularly marked difference between the performance of boys and the performance of girls. 86.6% of girls achieved good progress; 68.6% of boys
- Children eligible for Free School Meals (FSM) appear to make particularly good Foundation Stage Profile progress in Tandridge
- Summer-born children appear to make progress at around the Surrey average
- Progress for children with English as an Alternative Language (EAL) appears to be around average for Surrey

## ITEM 12

**2.6 What do we want to prevent?**

Substance misuse

- A particularly low number and proportion of young people from Tandridge have been linked to drug offences

**2.7 What do we want to prevent?**

Family breakdown and stress

- The proportion of children who are Children in Need with 'Family Dysfunction' as their main presenting need is slightly higher than the Surrey average.

**2.8 What do we want to prevent?**

Abuse and Neglect

- The proportion of children who are Children in Need with 'Abuse or Neglect' as their main presenting need is around average for Surrey.

**2.9 What do we want to prevent?**

Children entering care

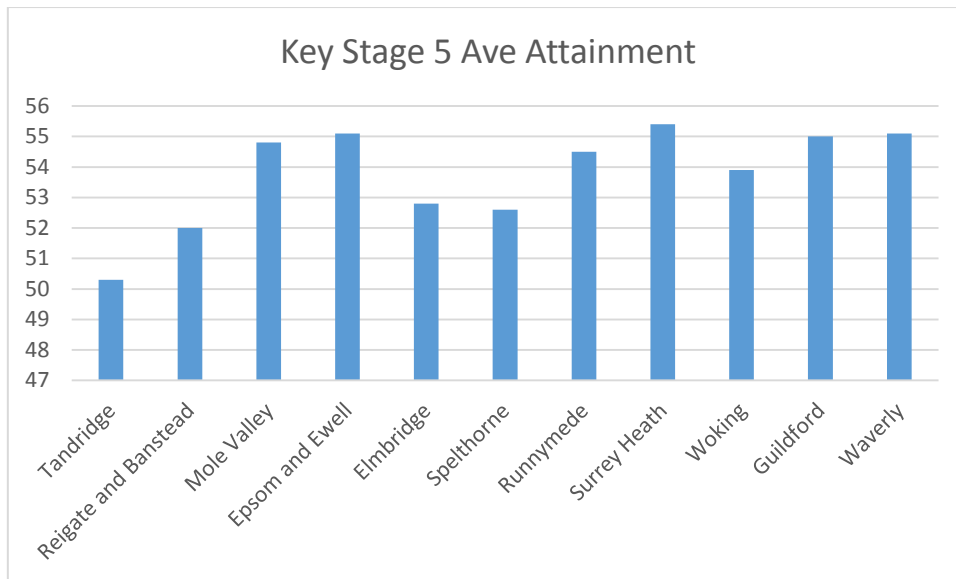
- The number and proportion of children becoming looked after by the Local Authority are amongst the lowest in Surrey.

**2.10 What do we want to prevent?**

Low educational achievement

- Achievement at Key Stage 4 is not as strong as elsewhere in Surrey. Average attainment scores for Tandridge-resident pupils are the lowest in the county and progress scores (against the Progress 8 measure – how Tandridge pupils perform across a range of measures compared to the national average) the second-lowest.

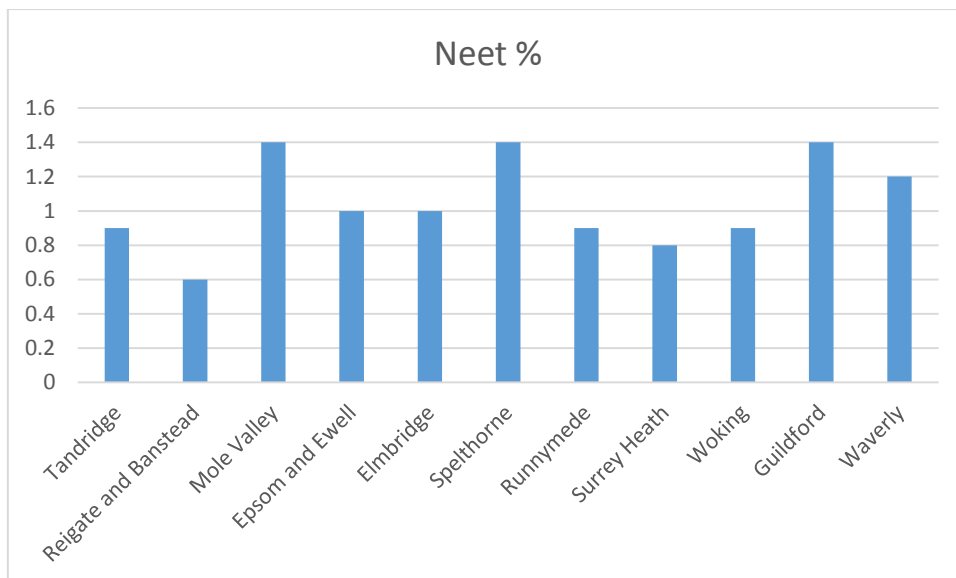




## 2.11 What do we want to prevent?

Children missing out on education

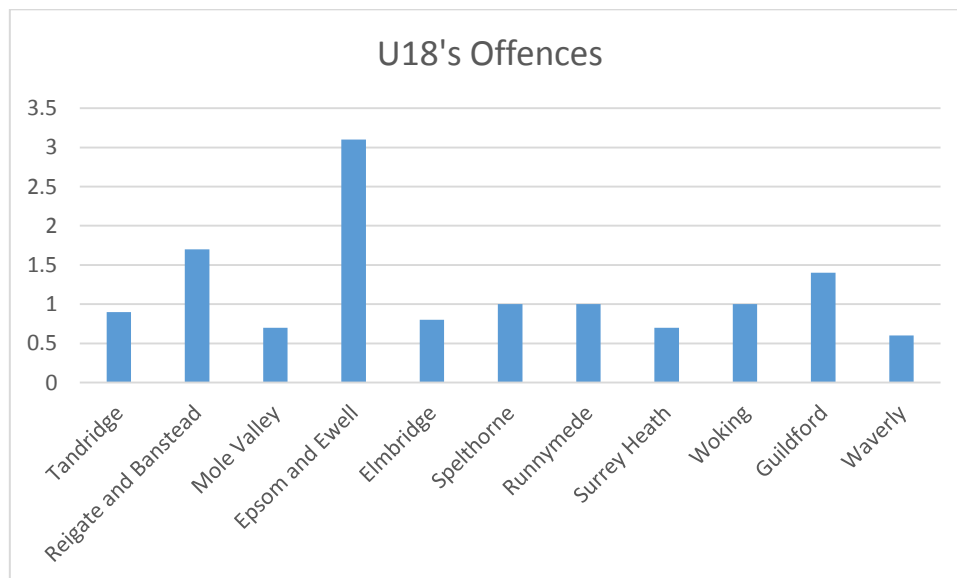
- The proportion of young people Not in Education, Employment or Training (NEET) in Tandridge is broadly comparable to the low levels of NEET across the county as a whole.



## ITEM 12

**2.12 What do we want to prevent?**

## Offending behaviour

**3. Summary**

From the detail above there are 3 areas of relative concern; teenage pregnancy, family dysfunction and education attainment. Alongside this the MASH referrals below make up nearly half of the presenting issues on referral

Physical abuse	14
Domestic Abuse	12
Mental Health Concerns about Parent/Carer	11
Mental Health Concerns about Child	9

As described in the main text this has helped to inform the main areas of concern for Early Help Advisory Board being:

- Improved parental satisfaction with Early Help services
- Improved early help provision for 5 – 11 year olds
- Young parents feel supported to give their children the best start in life
- Increased parental resilience to deal with challenges
- Shorter Child and Adolescent Mental Health Services (CAMHS) waiting times for families
- Reduction in repeat self-harm referrals
- Reduction in repeat domestic abuse, children feeling safer who have been affected by Domestic Abuse, improved resilience
- Reduction in children and young people's risk taking behaviours (substance misuse, youth offending and Child Sexual Exploitation)
- Reduction in repeat referrals for parental substance misuse
- Reduction in % of repeat referrals to MASH for physical abuse

# Local Early Help Advisory Boards

## Terms of Reference

Version 3- August 2017



## ITEM 12

These terms of reference are intended to provide some direction for Local Early Help Advisory Boards recognising they will evolve in slightly different ways but with a core defined purpose. These terms of reference are currently draft and will be agreed by the end of July, following initial meetings of Local Early Help Advisory Boards.

### **Scope**

The scope of the Local Early Help Advisory Board is the local implementation of the early help delivery model.

### **Purpose**

To bring together a partnership in each borough or district invested in developing a coherent local early help offer and manage the successful delivery of this offer. By coming together the partners will hold a collective responsibility for decisions and support the successful delivery of this offer.

### **Key responsibilities**

- Have strategic oversight of the co-ordination and effectiveness of the local early help offer.
- Provide support and challenge to the development of the local early help offer
- Support the development of a joined up local plan which prioritises early help needs and outcomes
- Work collectively with local operational networks to implement a local plan
- Maintain an oversight of the development and effectiveness of the Local Family Partnership
- Support the development of local early help commissioning plans and participate in commissioning processes to deliver a local joined up early help offer
- Work locally to identify gaps in provision regarding early help and to identify and mitigate against risks
- Support the practitioners' networks including co-ordinating training and development opportunities in accordance with local need
- Help capture the voice of families, children and young people
- Communicate with key local stakeholders outside of the meeting to raise awareness of the local early help offer and developments.
- Update the Early Help Transformation Programme Delivery Group via the Strategic Leads for Young People and Families, escalating any risks as required.
- Provide an annual report to the local or joint committee on early help.

### **Chairman**

Each Local Early Help Advisory Board will appoint an appropriate chairman from their membership.

### **Ways of working**

- Meeting agendas will be agreed by the Chairman and the Families Service Manager
- Agendas will be circulated to members of the Local Early Help Advisory Board prior to the meeting
- If it is not possible for a member to attend, they should nominate a substitute representative to attend with delegated authority to make decisions on behalf of their organisation.
- Minutes of this meeting will be kept by the Families Service Manager and agreed by members of the group
- Members will provide updates to the board on actions and key developments in their area

### **Frequency of Meetings and Venues**

Meetings will be held at least quarterly at suitable venues across the borough or district.

## Meeting Membership

The membership of boards will vary across boroughs and districts, however there are some core principles for the membership of each board:

- Membership should be as local as possible and key local partners should be represented to ensure they can be consulted with and are involved in making decisions.
- Members need to be able to represent the broad views of the key delivery groups and be able to speak on their behalf about good practice and local need.
- Members need to impact on the establishment and delivery of early help rather than measure accountability
- With any Surrey County Council representation it should be considered whether they are required as a core member or if discussions could take place outside of the meeting (e.g. Families Service representation should be limited to the borough Families Service Manager)
- There should not be more than 15 members to allow for effective discussion and decision making

Representation should consider:

- Borough or district council
- Secondary education
- Primary education
- Children's Centre
- Two elected representatives from the local/joint committee
- Police
- Health
- Job Centre Plus
- Housing
- Voluntary, Community, Faith Sector
- Young people
- Parent groups

This should not be seen as exhaustive

This page is intentionally left blank